

## Gnosall Parish Council

### Minutes of the Resources Committee Meeting held on 2<sup>nd</sup> July 2019 at 7.45pm in the Parish Office

Present: Cllr K Ingram (in the chair), Cllr S Powell, Cllr J Lammin, Cllr A Mills, Cllr C Emsley and Jayne Cooper, Clerk/RFO

Press and Public – none present

1	<p><b>To elect a Chairman for the Resources Committee</b></p> <p>Cllr Ingram was proposed and seconded as Chairman. This was agreed and Cllr Ingram accepted this position.</p> <p><b>To elect a Vice Chairman for the Resources Committee</b></p> <p>Cllr Emsley was proposed and seconded as Vice Chairman. This was agreed and Cllr Emsley accepted this position</p>	
2	<p><b>To receive apologies and record absences</b></p> <p>Apologies received and accepted from Cllr Greatrex, Cllr Gregory, Cllr Payne</p>	
3	<p><b>To receive any declarations of interest</b></p> <p>The Clerk informed members that she is joint Secretary at Gnosall Rugby Club (ref agenda item 7).</p>	
4	<p><b>To receive and confirm the minutes of the meetings held on 16.4.19 and 1.5.19</b></p> <p>Both sets of minutes were approved as true and accurate record of the meetings.</p>	
5	<p><b>To deal with any matters arising not dealt with elsewhere on the agenda</b></p> <p>The Financial Regulations had been updated following the approved changes. All cllrs had received a copy of the amended regulations.</p>	
5	<p><b>To receive accounts for the first quarter for the financial year 2019/20</b></p> <p>The accounts up to the end of June were reviewed. The Clerk drew attention and gave an explanation where expenditure had exceeded budgets. There had been two unplanned large items of expenditure, the purchase of a container needed to securely store parish council owned materials for planned projects and the construction of the inner parish office. The construction of the inner office had resulted in a necessary upgrade of the fuse box in the parish office to ensure it met current regulations. The Clerk suggested some of the reserved funds set aside for Personnel contingencies is used to offset some of this additional expenditure. This was agreed.</p> <p>The accounts were accepted as being in healthy position for the time of year and were accepted as presented.</p>	

6	<b>To report on any funding applications</b>  Several companies had been approached to help fund the dementia sensory garden but no positive response had been received.  In the future it is likely that funding applications will be submitted to help fund changes to the Grosvenor Centre.	
7	<b>To consider any requests for donations including</b>  A request received from Gnosall Rugby Club to help fund the purchase of new training equipment. A detailed application had been received explaining how the club is expanding and provides a much needed facility for Gnosall residents. It was proposed, seconded and agreed to award a donation of £200. Clerk to action.	Clerk
8	<b>To deal with correspondence referred by main Council</b>  External Audit papers had been returned to Mazars following completed of the Annual Return and Internal Audit.	Clerk
9	<b>To confirm the time and date of the next meeting</b>  1 <sup>st</sup> October 2019	

The meeting closed at 8.15pm