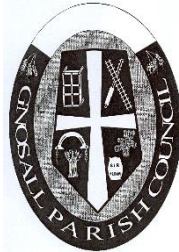




GNOSALL PARISH COUNCIL

(Including the Wards of Moreton and Knightley)

Clerk of the Council:
Miss J Cooper
The Grosvenor Centre, High Street,
Gnosall, Stafford ST20 0EX



Tel: 01785 822685
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Councillors' Data Privacy and Protection Policy

Introduction and Purpose

This policy defines what information Gnosall Parish Council holds on parish Councillors and how this information is stored.

What data does Gnosall Parish Council collect and store?

Councillors' data will be collected at the time of election or co-option. The following information will be collected:

- Name of Councillor, Postal Address, phone numbers and E-mail address.
- Bank account details for reimbursing any expenses.
- Information shared by councillors in the Disclosable Pecuniary Interest Form.

How will Gnosall Parish Council Store Data?

All personal information is held by the Clerk to the Parish in both electronic form and hard copy.

How will Gnosall Parish Council process data and who can see it?

Councillors' contact details are published on the Parish Council's website and Parish notice boards, the Annual Report and GMK publications. Copies of Disclosable Pecuniary Interest Forms are published on the Parish Council's website and Stafford Borough Council's website

Councillors' bank details are stored securely and only accessible by the Clerk

Councillors may request non statutory data to be removed.

When will Gnosall Parish Council dispose of a Councillor's data?

Councillors' data will be disposed of when a person ceases to be a councillor.