

Gnosall Parish Council
Minutes of the Resources Committee Meeting
held on 12th July 2018 at 7.30pm in the Parish Office

Present: Cllr K Ingram (in the chair), Cllr M Booth, Cllr G Gregory
 Cllr C Emsley from (7.50pm), Cllr Greatrex from (7.45pm), Jayne Cooper,
 Clerk

Press and Public – none present

1	<p>To elect a Chairman for the Resources Committee</p> <p>Cllr Ingram was proposed and seconded as Chairman. This was agreed and Cllr Ingram accepted this position.</p> <p>To elect a Vice Chairman for the Resources Committee</p> <p>Cllr Booth was proposed and seconded as Vice Chairman. This was agreed and Cllr Booth accepted this position</p>	
2	<p>To receive apologies and record absences</p> <p>Apologies received from Cllr Abbott, Cllr S Green and Cllr G Payne</p>	
3	<p>To receive any declarations of interest</p> <p>There were no declarations of interest.</p>	
4	<p>To receive and confirm the minutes of the meeting held on 19th April 2018</p> <p>The minutes were approved as a true and accurate record.</p>	
5	<p>To deal with any matters arising not dealt with elsewhere on the agenda</p> <p>The Clerk had submitted the Annual Governance and Accountability Return to the External Auditors who had since requested further financial information:</p> <ul style="list-style-type: none"> • Minutes evidencing the Authority’s 2017/18 review of the risk register or equivalent risk management record. • A copy of all bank statements at 31 March 2018 • Minutes evidencing approval of the Authority’s 2018/19 budget and the associated budget setting report showing budgets for all significant income and expenditure headings. <p>All information had been submitted. It is hoped the outcome of the external audit would be received during August.</p>	
6	<p>To receive accounts for the first quarter for the financial year 2018/19</p> <p>The accounts up to 12th July 2018 were reviewed in line with budgets.</p> <p>The Clerk informed members that a VAT return had been submitted to HMRC for around £11,000.00, this in mainly the VAT from the tennis court project.</p>	

	<p>The accounts were accepted as being in healthy position for the time of year and were accepted as presented.</p> <p>The Clerk reported on all bank balances: Gnosall Parish Council account, Best Kept Village account, Heritage account, Youth Club account, GFest account as well as funds held for the library project.</p>	
7	<p>To report on any funding applications</p> <p>There were no funding applications to report on.</p>	
8	<p>To consider any requests for donations</p> <p>No requests had been received.</p>	
9	<p>To deal with correspondence referred by main Council</p> <p>An application to NALC for Star Council had been submitted. It was noted that should the application be successful and the Council is invited to the awards ceremony, the conference fee would be around £200 plus travel and accommodation fees and it would be sensible for 2 members to attend. One free place would be offered to each Council therefore resources members to note possible additional expenditure.</p> <p>Following the Council meeting held on 9th July at which Council had agreed to earmark £10,000 each year for the Grosvenor Centre enhancement project, it was agreed this would be discussed in detail at the next meeting in October along with other budget requirements.</p>	
10	<p>To confirm the time and date of the next meeting</p> <p>10.10.18 at 7.30pm</p>	

The meeting closed at 8.15pm