

**Minutes of the Meeting of Council**  
**Held in the Grosvenor Centre on Monday 9<sup>th</sup> July 2018 beginning at 7.30pm**

Present	Cllr G Gregory (in the Chair) Cllr T Simkin Cllr G Payne Cllr K Ingram Cllr S Powell Cllr S Green Cllr J Tomkinson	Cllr P Alker Cllr M Booth Cllr V Kessey Cllr D Webb Cllr R Greatrex Jayne Cooper, Clerk
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Along with SBC Councillors, M Smith and K Williamson, and PCSO P Wright (for part of the meeting)

18/095	<b>Public Open Forum</b>  Nothing raised	
18/096	<b>To receive apologies and record absences</b>  Apologies were accepted from Cllr Abbott, Cllr Innamorati and Cllr Emsley	
18/097	<b>To record any Declarations of Interest</b>  Cllr Alker declared an interest in discussions about the library.	
18/098	<b>To receive and confirm the minutes of the meeting held on 11<sup>th</sup> June 2018</b>  The minutes of the meeting were proposed, seconded and agreed as a true and accurate record.	
18/099	<b>To consider any matters arising from the minutes not covered elsewhere on the agenda</b>  <b>18/081</b> - Cllr Greatrex asked for confirmation whether GLEAN minutes, dated 22 <sup>nd</sup> May 2018, had been amended following his previous comments. The Clerk read out an extract of the minutes which confirmed Cllr Greatrex' comments had been noted by GLEAN but the minutes had not been amended. Cllr Greatrex expressed his disappointment and said he was " <i>deeply aggrieved at GLEAN's attitude</i> ".  <b>18/085</b> – inconsiderate parking. It was noted that SBC Cllr Smith had responded to previous queries about who is responsible for dealing with parking on pavements. He confirmed it is Staffordshire County Council's Highway department unless the parking is on Borough Council owned land. Cllr Payne referred to a number of incidents where inconsiderate parking had become a frequent problem in the village. PCSO Wright offered to discuss options of dealing with such matters with the Clerk and Cllr Payne at some point in the future. It was also suggested that this is an article in the next edition of GMK.	

18/100	<p><b>To receive letters of interest in becoming a Parish Councillor for the ward of Gnosall, to interview candidates and co-opt to fill the current vacancy</b></p> <p>Two applications had been received. Cllrs had previously received copies of both applications. Both candidates were interviewed separately. Without any candidate present a paper vote was taken and Mr Jordan Archer received the majority of votes. Mr Archer was informed of the decision and was co-opted as a new councillor. He signed the Declaration of Acceptance of Office and joined the meeting. Outside of the meeting the Chair spoke with the unsuccessful candidate thanking her for her interest and explained that council's term ends in May 2019 at which she would be able to apply again.</p>	
18/101	<p><b>To receive the following reports:</b></p> <p><b>a) The Clerk's report including any correspondence</b></p> <p>The report included details of all committee and working group meetings held in the past month as well as list of correspondence that included a response from Matthew Ellis Police Crime Commissioner following the Parish Council's letter about the lack of response to incidents including a number of serious crimes in the village. Cllrs expressed their disappointment with the reply that they felt was not helpful and showed a lack of understanding about what is needed in the village. Serious incidents leave parishioners feeling frightened and when there is no follow up parishioners feel unsupported. Cllrs asked the Clerk and Chair to formulate another response. PSCO Wright was invited to speak. He talked about changes within the police force and confirmed a new PCSO had been appointed for this area. Karl Green remains as the designated Officer but it is more likely that parishioners will see PCSO's rather than Officers as the area he has to cover is very large (240 Sq. miles). PCSO Wright gave police statistics for Gnosall for the month of June which were noted and totalled 41 incidents.</p> <p><i>PSCO then left the meeting</i></p> <p><b>(b) Any reports from Parish Councillors on meetings/courses attended</b></p> <ul style="list-style-type: none"> <li>a) Cllr Gregory had attended a Chairman's course arranged by SPCA. She commented that the content was excellent and very useful but was disappointed with the delivery.</li> <li>b) Cllr Booth reported on a Public Right of Way meeting at which the working group had reviewed Staffordshire County Council's Rights of Way Consultation and work is ongoing with that. Residents who had made improvements to rights of way that go through their properties had received thank you letters for the work carried out. Footpath number 28 near to the new housing development on Knightley Road needs a kissing gate. Other footpath surveys are ongoing.</li> <li>c) Cllr Booth had attended the Campaign to Protect Rural England's AGM</li> <li>d) Cllr Green reported that she would be dealing with dementia</li> </ul>	Clerk Chair

	<p>issues as part of her job that may be useful for the Council's project on being a Dementia Friendly Organisation</p> <p>e) Cllr Kessey had attended a Manual Handling course and had received training in the use of epi-pens</p> <p><b>b) Any reports from Borough and County Councillors</b></p> <p>It was reported that the current Local Plan consultation on settlement hierarchy includes proposals for 40 small villages with residential development boundaries with 7 levels of hierarchy. Cllr Gregory commented that at a meeting with The Forward Planning team in June, this information was shared and it was hoped that the hierarchy levels would recognise areas where there had been development already ie Gnosall.</p> <p>Councillors were informed that SBC's Planning Enforcement team had sent further correspondence to the owner of land off Station Road regarding non compliance with planning matters.</p>	
18/102	<p><b>To consider any road and footway matters</b></p> <ul style="list-style-type: none"> <li>• The removal of fencing that separates the old railway line and private land off Station Road was reported. The Clerk confirmed she had already reported this to Staffordshire County Council as it was felt the removal of the fencing had created a risk for cyclists approaching the main road from a hill.</li> <li>• Sunken grid opposite Heath Garage on Newport Road. Clerk to action.</li> <li>• Directional sign post directing traffic to Stafford is needed on the mini roundabout at the bottom of Brookhouse Road. Clerk to action</li> <li>• Possible abandoned vehicle on Wharf Road near to the Fire Station. Clerk to report to the PCSO.</li> <li>• Concern expressed about the closure of A519 at Woodseaves with diversions for HGV's to travel through Gnosall. Cllr Greatrex had met with AMEY representatives (as a High Offley Parish Cllr). The A519 will be closed throughout the duration of the works which are scheduled to commence on 28<sup>th</sup> August. It appears Highways Department do not necessarily agree with AMEY about the unsuitability of some of the roads. It is hoped the County Councillor will liaise with Highways.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
18/103	<p><b>To consider Committees/Working Group issues</b></p> <p><b>a) Matters relating to the Planning Committee</b></p> <ul style="list-style-type: none"> <li>• Minutes of the meeting held on 28.6.18 were accepted.</li> </ul> <p><b>b) Matters relating to the Open Spaces Committee</b></p> <ul style="list-style-type: none"> <li>• It was agreed to postpone the planned opening of the new tennis</li> </ul>	

	<p>court and associated fun day as the very hot weather had prevented the court's from hardening. The new date was arranged for Saturday 18<sup>th</sup> August.</p> <ul style="list-style-type: none"> <li>The next Open Spaces meeting would be held on 16<sup>th</sup> July to which all councillors would be invited to hear proposals for The Acres Phase 3 project. At the same meeting, proposals for a water supply on The Acres to help with the maintenance of equipment would be shared.</li> </ul> <p><b>c) Matters relating to the Grosvenor Centre Working Group</b></p> <ul style="list-style-type: none"> <li>The working group had met on the morning of 9<sup>th</sup> July. Mr Steve Hopkins, a member of the working group was invited to speak. Mr Hopkins summarised the work carried out by the group over the last 12 months which included: indentifying needs of users, visiting other centres, meetings with planners, the Conservation Officer, The Community Council of Staffordshire and architects, as well as the commissioning of a site survey and a structural survey, consultations and sourcing funding.</li> </ul> <p>He concluded by reporting to Council that to construct a completely new building on the Grosvenor site is no longer feasible due to financial constraints and therefore the working group had two recommendations for Council to consider:</p> <ol style="list-style-type: none"> <li>1) To authorise the working group to modify/enhance the existing site to provide facilities parishioners would like</li> <li>2) For the parish council to commit funds each year to finance plans for any future enhancement (whatever that may be) in the region of £10,000 per year.</li> </ol> <p>The Working Group, once Council had considered the recommendations, would then engage with the public to re-prioritise what is needed. The needs would have an implication to future precepts. Findings would be reported back to the Parish Council.</p> <p>Council discussed the recommendations and agreed to accept that the idea for a new build cannot be progressed. It was proposed, seconded and agreed to request the Working Group proceeds with plans to modify and enhance the current building. Clerk to report back to the Working Group.</p> <p>Council then discussed the idea of setting money aside each year and the need to increase the precept. It was proposed, seconded and agreed to consider this in more detail at a meeting in the autumn when the budget for 2019/20 is set.</p> <p>Council thanked Mr Hopkins for his detailed report.</p> <p><i>As it was 9.30pm, Council agreed an extension of 10 minutes to conclude matters on the agenda.</i></p>	Clerk
18/105	<p><b>To consider purchasing Defibrillator signs for Moreton</b></p> <p>In Cllr Innmorati's absence it was agreed to carry this item to the next</p>	

	meeting.	
18/106	<p><b>To consider a request to amend the Standing Orders and any other documents produced from the time of change replacing the word Chairman to Chair</b></p> <p>Councillors received a report from the Chair on proposed changes to Standing Orders. Councillors were asked to note the contents ready for discussion at the next meeting of Council.</p>	
18/107	<p><b>To receive a report on recent meetings of GLEAN</b></p> <p>Councillors received a short report noting that the trees along the boundary had been lopped and the garage demolished in preparation for the delivery of the portacabin at the end of August. GLEAN and GG's representatives, as well as the Clerk, would be meeting to discuss a partnership agreement.</p>	
18/108	<p><b>To receive a report on financial receipts for June 2018 and to receive accounts for approval for July 2018 and to delegate authority to the Clerk to pay August invoices</b></p> <p>The accounts for the month of June and July were reviewed then proposed, seconded and accepted. Council delegated powers to the Clerk to pay invoices during the month of August.</p>	
18/109	<p><b>To request items for the next agenda</b></p> <p>Cllrs to inform the Clerk of items at least 10 days before the date of the next meeting including:</p> <ul style="list-style-type: none"> <li>• Amendment to Standing Orders to amend reference to Chairman to Chair.</li> <li>• Defibrillator signs in Moreton</li> </ul>	
18/110	<p><b>To confirm the date and time of the next meeting</b></p> <p>The next meeting would be held on Monday 10<sup>th</sup> September 2018 at 7.30pm. Cllr Gregory gave her apologies for this meeting.</p>	

The meeting closed at 9.40pm

### Gnosall Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
91	Councillor Training	09/07/2018		Co-operative	BACS	Councillor training	SPCA	E	20.00	0.00	20.00
92	Cleaning/windows/sanita	09/07/2018		Co-operative	BACS	Sanitary services	Phs	S	134.40	26.88	161.28
93	Printing and stationery	09/07/2018		Co-operative	BACS	Photocopying	Ricoh	S	175.33	35.07	210.40
94	Grass cutting inc Burial	09/07/2018		Co-operative	BACS	Grass cutting	JWH Ground	E	2,002.00	0.00	2,002.00
95	Allotments	09/07/2018		Co-operative	BACS	Allotment maintenance	JWH Ground	E	80.00	0.00	80.00
96	Phone and Broadband	01/07/2018		Co-operative	DD	Phone and broadband	BT	S	82.05	16.41	98.46
99	Employment Costs	09/07/2018		Co-operative	BACS	Handyman duties	P Prince	E	136.50	0.00	136.50
100	youth club expenditure	09/07/2018		Youth Club	BACS	youth club equipment	ESPO	S	42.91	8.58	51.49
101	BKV expenditure	09/07/2018		Co-operative	BACS	BKV walking leaflets	Mr Printit	E	40.00	0.00	40.00
102	Fire Protection -	09/07/2018		Co-operative	BACS	Fire equipment annual	Chubb	S	35.50	7.10	42.60
103	Employment Costs	09/07/2018		Co-operative	BACS	Salary	GPC	E	376.51	0.00	376.51
104	Employment Costs	09/07/2018		Co-operative	BACS	Salary	GPC	E	245.51	0.00	245.51
105	Employment Costs	09/07/2018		Co-operative	BACS	Salary	GPC	E	1,922.39	0.00	1,922.39
106	Employment Costs	09/07/2018		Co-operative	BACS	Salary	GPC	E	574.54	0.00	574.54
107	Employment Costs	09/07/2018		Co-operative	BACS	Pension	Staffordshire County	E	781.06	0.00	781.06
108	Employment Costs	09/07/2018		Co-operative	BACS	NI&PAYE	GPC	E	842.83	0.00	842.83
109	library project work	09/07/2018		Co-operative	BACS	Materials for GLEAN	Travis Perkins	S	16.44	3.29	19.73
110	library project work	09/07/2018		Co-operative	BACS	Materials for GLEAN	Travis Perkins	S	53.09	10.62	63.71
111	library project work	09/07/2018		Co-operative	BACS	Materials for GLEAN	Travis Perkins	S	39.45	7.89	47.34
112	library project work	09/07/2018		Co-operative	BACS	Materials for GLEAN	Travis Perkins	S	38.57	7.72	46.29
113	library project work	09/07/2018		Co-operative	BACS	Glean project work	JWH Ground	E	400.00	0.00	400.00
114	library project work	09/07/2018		Co-operative	BACS	Glean payment to P Prince	P Prince	E	520.00	0.00	520.00
<b>Total</b>									<b>8,559.08</b>	<b>123.56</b>	<b>8,682.64</b>

