

Present	Cllr G Gregory (in the Chair)	Cllr P Alker
	Cllr T Simkin	Cllr C Emsley
	Cllr G Payne	Cllr V Kessey
	Cllr K Ingram	Cllr D Webb
	Cllr S Powell	Cllr R Greatrex
	Cllr T Innamorati	Cllr S Green
	Cllr J Tomkinson	Jayne Cooper, Clerk

18/077	Public Open Forum Nothing raised	
18/078	To receive apologies and record absences Apologies were received from Cllr Abbott and Cllr Booth	
18/079	To record any Declarations of Interest Cllr Alker declared an interest in discussions about the library. Cllr Simkin declared an interest in personnel discussions as her parents are employees of the Council.	
18/080	To receive and confirm the minutes of the Annual Meeting held on 14th May 2018 The minutes of the meeting were proposed, seconded and agreed as a true and accurate record.	
18/081	To consider any matters arising from the minutes not covered elsewhere on the agenda To formally accept the committee and working group composition The list of committee and working group membership had been previously circulated and was approved. 18/072 – GLEAN minutes. The Clerk to make enquiries as to whether the minutes of a previous meeting had been amended as requested/ 18/067 - the police had not attended any meeting of the council despite dates being given and had not sent any crime related statistics despite agreeing to this at a meeting held on 12 th March. The Clerk would be writing to The Police Crime Commissioner expressing concern about the lack of response in all police related matters. The Council also noted that inconsiderate parking on pavements had been reported and had been told that the responsibility lies with Stafford Borough Council, not the police. SBC Cllrs were unaware of this and would confirm whether or not this was correct.	Clerk Clerk

18/082	<p>To receive and confirm the minutes of the Annual Assembly held on 24th May 2018</p> <p>The minutes of the meeting were proposed, seconded and agreed as a true and accurate record.</p>	
18/083	<p>To consider any matters arising from the minutes of Annual Assembly</p> <p>It was noted that the numbers of attendees at the Assembly was higher than in previous years, possibly as result of the Community Awards. The awards ceremony was very successful and details of why nominees were nominated would be shared at future Annual Assemblies.</p>	
18/084	<p>To receive the following reports:</p> <p>a) The Clerk's report including any correspondence</p> <p>The report included details of all committee and working group meetings held in the past month</p> <p>Councillor Vacancy - There had been no call for an election therefore the Parish Council could now co-opt to fill the councillor vacancy. The Clerk would action.</p> <p>Gnosall United Charities - Council gave approval for Mrs N Haycock to remain as a trustee on Gnosall United Charities and for Mrs S Green and Mrs J Tomkinson to fill vacancies. The Clerk to respond.</p> <p>(b) Any reports from Parish Councillors on meetings/courses attended</p> <p>a) A written report of the recent SPCA executive meeting had been received the contents of which were noted.</p> <p>b) Any reports from Borough and County Councillors</p> <p>Borough Councillors apologised for not being able to attend the last four Parish Council meetings and gave a summary of the work of SBC during that time including:</p> <p>Meetings with Staffordshire Police had been held at which the police had said there would be more representation at parish council meetings.</p> <p>SBC's budget had been announced with a 1.9% increase in council tax.</p> <p>SBC had become a Dementia Friendly Organisation</p> <p>SBC was compliant with the General Data Protection regulations</p> <p>Changes to refuse collections</p> <p>Borough Councillors were thanked for their detailed report.</p>	<p>Clerk</p> <p>Clerk</p>

18/085	<p>To consider any road and footway matters</p> <p>Council noted that Severn Trent Water would be carrying out exploratory work on the A519 and the road would be inaccessible for HGV's from mid August to late October. The diversion would direct traffic via the A518 through Gnosall. When details are received, information to be shared with parishioners. It was suggested that temporary average speed cameras could be erected on the A518 during this time to help control traffic. The Clerk to request this via Staffordshire County Council.</p> <p>Pot holes were reported as follows: Near Bank Top garage At the junction of Newport Road and Highfields Outside the entrance to Stafford Castle</p>	Clerk
18/086	<p>To consider Committees/Working Group issues</p> <p>a) Matters relating to the Planning Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 17.5.18 were accepted • It was noted that some residents had made enquires with councillors about possible development on land opposite The Navigation pub. Although the land is within the settlement boundary, the Parish Council had not received any details of proposed development. <p>b) Matters relating to the Open Spaces Committee</p> <ul style="list-style-type: none"> • A verbal report following an earlier meeting (11.6.18) was given. • Open Spaces had made a recommendation to apply for £15,000 of S106 funds (from a sum of £43,617) to purchase the supply and installation of outdoor gym equipment. This recommendation was approved. Clerk to inform SBC of this decision. • Thanks were expressed to Cllrs Innamorati and Greatrex for managing the Tennis Court project successfully that was now nearing completion. An official opening would be held on 21st July with other activities planned for that day. All councillors would be invited to help. <p>c) Matters relating to the Grosvenor Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 5.6.18 were accepted • It was noted that plans to refurbish both kitchens were being considered as well as decorating the inside of the centre. <p>d) Matters relating to the Grosvenor Centre Working Group</p> <ul style="list-style-type: none"> • Since the last meeting held at the end of May, details of possible funding sources had been obtained. This information would be shared and discussed at a meeting on 9th July and would determine the future of the project. Council would be asked, at the Council meeting on 9th July for a steer on how this project should progress. It was noted that should this project no longer be viable due to lack of funds, all the work and information gathered would be retained until a time when funding is more readily available. 	Clerk

18/087	<p>Parish Defibrillators</p> <p>A) Defibrillator signs for Moreton - this item would be carried over.</p> <p>B) To consider a request for a donation to help pay for new batteries for parish defibrillators</p> <p>A request from Gnosall and District First Responders for £300 to fund a battery for one of three village defibrillators was considered. It was proposed, seconded and unanimously agreed that £300 should be awarded from the donation budget and each year £50 is budgeted for to pay for 2 sets of pads for one of the defibrillators. Clerk to action.</p>	Clerk
18/088	<p>To consider how to progress with being a dementia friendly organisation</p> <p>Two proposals had previously been received in writing for councillors to consider. It was unanimously agreed to adopt the Lighter Touch proposal which would demonstrate the Council's awareness of dementia with ideas to support sufferers and families in ways the Council could easily manage including an information pack, to waive booking fees of the Grosvenor centre for dementia related activities, to share information via the Parish Council's newsletter (GMK), by holding an annual fund raising event and possibly creating a tranquil sensory garden. Cllrs Green and Gregory to progress with this after the summer.</p>	Cllr Green Cllr Gregory
18/089	<p>To receive a report from GG's Youth Club</p> <p>Minutes of the most recent meeting were received. Details of planned activities were shared as well as an update on membership for both junior and senior youth clubs. A lease is being prepared between the Parish Council and GG's youth club and an agreement would be drawn up between GGs and GLEAN.</p>	
18/090	<p>To receive an update from GLEAN on progress made with the library project</p> <p>Councillors had received a written report with details of the most recent meetings and progress made. The unit for the library had been ordered.</p> <p>The Chairman expressed her thanks to GLEAN members for their efforts and determination with what has been a very complex project.</p>	
18/091	<p>To receive a report on financial receipts for May 2018 and receive accounts for approval for June 2018</p> <p>The accounts were reviewed then proposed, seconded and accepted.</p>	
18/092	<p>To request items for the next agenda</p> <p>Cllrs to inform the Clerk of items at least 10 days before the date of</p>	

	the next meeting including: Amendment to Standing Orders to amend reference to Chairman to Chair.	
18/093	To confirm the date and time of the next meeting The next meeting would be held on Monday 9 th July 2018 at 7.30pm.	
18/094	<i>To exclude members of the press and public whilst confidential information is discussed</i> Matters relating to the Personnel Committee <ul style="list-style-type: none"> • Minutes of the meeting held on 21.5.18 were accepted. • The draft Safeguarding Policy, a policy recommended by SPCA that had been slightly amended for Gnosall Parish Council's use, was approved. 	

The meeting closed at 9.30pm

Gnosall Parish Council

PAYMENTS LIST

Vouch Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT	Net	VAT	Total
21 Employment	14/05/20		Co-operative	BACS	Salary	GPC	E	422.89	0.00	422.89
22 Employment	14/05/20		Co-operative	BACS	Salary	GPC	E	320.47	0.00	320.47
23 Employment	14/05/20		Co-operative	BACS	Salary	GPC	E	1,908.89	0.00	1,908.89
24 Employment	14/05/20		Co-operative	BACS	Salary	GPC	E	533.65	0.00	533.65
25 Employment	14/05/20		Co-operative	BACS	NI&PAYE	HMRC	E	852.90	0.00	852.90
26 Employment	14/05/20		Co-operative	BACS	Pension	Staffordshire	E	774.64	0.00	774.64
27 Local Donations	14/05/20		Co-operative	501557	Donation to	GPC	E	100.00	0.00	100.00
28 Local Donations	14/05/20		Co-operative	501558	Donation to	GPC	E	100.00	0.00	100.00
29 Gas - Grosvenor	14/05/20		Youth Club	DD	Gas bill	npower	S	347.47	10.34	357.81
30 Open Spaces	14/05/20		Co-operative	BACS	Cllr expenses	Sue Green	E	18.50	0.00	18.50
31 Subscriptions	14/05/20		Co-operative	BACS	SLCC membership	SLCC	E	233.00	0.00	233.00
32 Councillor	14/05/20		Co-operative	BACS	Cllr expenses	M Booth	E	9.00	0.00	9.00
33 Grosvenor	14/05/20		Co-operative	BACS	Grosvenor Site	GCA Ltd	S	750.00	150.00	900.00
34 Audit Fee	14/05/20		Co-operative	501559	Internal Audit fee	C Heelis	E	107.00	0.00	107.00
36 Christmas	14/05/20		Co-operative	BACS	Christmas	npower	L	24.24	1.21	25.45
37 youth club	14/05/20		Youth Club	BACS	GG's expenses	ESPO	S	17.81	3.56	21.37
38 Printing and	14/05/20		Co-operative	BACS	Stationery	ESPO	S	59.09	11.82	70.91
40 Open Spaces	14/05/20		Co-operative	BACS	Grass cutting	JWH Ground	E	1,427.00	0.00	1,427.00
41 Allotments	14/05/20		Co-operative	BACS	Allotments	JWH Ground	E	80.00	0.00	80.00
42 Employment	14/05/20		Co-operative	BACS	Handyman duties	P Prince	E	299.00	0.00	299.00
43 Churchyard	14/05/20		Co-operative	501560	Maintenance at St	GPC	E	400.00	0.00	400.00
44 Churchyard	14/05/20		Co-operative	501561	Maintenance at	GPC	E	400.00	0.00	400.00
Total								9,185.55	176.93	9,362.48

