

Minutes of the Council Meeting
Held in the Grosvenor Centre on Monday 13th November 2017 beginning at 7.30pm

Present	Cllr. P Alker (in the Chair) Cllr M Deegan Cllr G Payne Cllr K Abbott Cllr M Booth Cllr J Tomkinson Cllr S Green Cllr T Innamorati Cllr S Powell	Cllr. G Gregory Cllr. R Greatrex Cllr K Ingram Cllr. C Emsley Cllr. V Kessey Cllr. D Webb Jayne Cooper, Clerk
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SBC Cllrs M Smith and K Williamson
SCC Cllr M Winnington
Along with 3 members of the public and a
representative from Staffordshire
Newsletter

17/124	Public Open Forum Councillors were informed that a ditch on land off Stafford Road had been filled in and this had affected the drainage and rubbish is being deposited in the other ditches on the same piece of land. Cllrs Payne and Deegan agreed to investigate and report to the relevant authorities. Council was asked about Stafford Borough Council's Call for Sites exercise, part of the review of the Local Plan for Stafford Borough. The Clerk replied that all responses or enquiries must be addressed to Stafford Borough Council rather than the Parish Council. Concerns were raised about the sale of goods from land off Station Road. SBC Cllr responded - he said the matter had been reported to Stafford Borough Council's Planning Department and a visit from a Planning Officer would be arranged to investigate a possible breach of planning rules. If there is a breach, there is a lengthy process to follow. It was also reported that it is believed that the land owner is living on the site, again a breach of planning conditions.	Cllr Payne & Cllr Deegan
17/125	To receive apologies and record absences Apologies were received from Cllr Simkin.	
17/126	To record any Declarations of Interest Cllr Alker declared an interest in discussions about the library and website.	

17/127	<p>To receive and confirm the minutes of the meeting held on 9th October 2017</p> <p>The minutes of the meeting were proposed, seconded and agreed as a true and accurate record.</p>	
17/128	<p>To consider any matters arising from the minutes not covered elsewhere on the agenda</p> <p>There were no matters arising.</p>	
17/129	<p>To receive the following reports:</p> <p>a) The Clerk's Report including any correspondence</p> <p>The report included details of all committee and working group meetings held in the past month. It was noted that the Council is not obliged to use the services of the District Valuer to value the council owned land and can use any agent. The Clerk would progress with this obtaining quotations from three agents.</p> <p>The Clerk thanked Councillors for attending the Dementia Training on 30th October and although she felt the training was not particularly targeted at parish councils, suggestions were put to Council on what Gnosall Parish Council could do so support parishioners suffering from the effects of Dementia. Meetings to discuss ideas would be held in the New Year. The Clerk to arrange.</p> <p>The Quality Gold application had been submitted to SPCA, the outcome is awaited.</p> <p>Councillors were informed that the Clerk and Chairman would be attending Stafford Borough Council's Community Awards on 16th November and the Clerk and Cllr Booth would be attending the Data Protection Training on 21st November.</p> <p>A list of correspondence received in the past month was noted in particular a letter from Gnosall United Charities and Cartwright and Hudson Foundation asking the Parish Council to consider the re-election of Mrs M Witts, Mr G Payne and Miss J Cooper. The re-election of all 3 members was approved. The Clerk to respond.</p> <p>Councillors were also reminded to respond to the online parliamentary boundary change consultation.</p> <p>(b) Any reports from Parish Councillors on meetings/courses attended including:</p> <p>Public Right of Way Working Group</p> <p>Meetings continue and work in ongoing focussing on comparing the Definitive Map with the Ordnance Survey map. It was also reported that Staffordshire County Council currently has a live consultation on Rights of Way about a new system whereby every right of way is</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk Cllr Alker Cllr Booth</p> <p>Clerk</p> <p>Cllrs</p>

	<p>being categorised as A, B or C, enabling the County Council to focus funding on the most used and valued paths.</p> <p>Any reports from Borough and County Councillors</p> <p>It was noted that Stafford Borough Council's Forward Planning team had responded to the Parish Council about the review of the Local Plan and the impact on Neighbourhood Plans. The Clerk to circulate the response when received.</p>	Clerk
17/130	<p><i>Cllr Winnington arrived at 7.55pm and 2 members of the public left at this point.</i></p> <p>To consider Committees/Working Group issues:</p> <p>a) Matters relating to the Procedures Review Committee Recommendations to make changes to Standing Orders points 12(a) and 71 were approved. The Clerk would amend Standing Orders and circulate an updated copy to all councillors</p> <p>b) Planning Committee</p> <ul style="list-style-type: none"> Minutes of the meetings held on 12.10.17 and 2.11.17 were accepted. The planning committee had reviewed the draft Planning Application Validation Criteria and submitted comments to Stafford Borough Council. Application 17/272365/FUL for an additional 10 caravans on Knightley Hall Farm had been deferred until information on the exact number of caravans, already on site, had been received from the Case Officer. Unfortunately this information had not been received therefore the application would be deferred again and considered at the next Planning Committee meeting. <p>c) Matters relating to Resources Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 11.10.17 were accepted and included details of accounts up to the end of the second quarter and bank balances. Resources Committee would work on next year's budget and precept and councillors were asked to submit any budget proposals to the Clerk. <p>d) Matters relating to the Grosvenor Centre Working Group</p> <ul style="list-style-type: none"> A verbal report of the meeting held on 13.11.17 was given at which representative from the Community Council of Staffordshire had given some useful funding advice for members to consider. Visits to other community centres are planned as is a meeting with Mr J Rhodes to discuss planning matters in relation to the Neighbourhood Plan. <p>e) Matters relating to the Christmas Lights Switch On</p> <ul style="list-style-type: none"> Notes of a meeting held on 23.10.17 were received at which a 	<p>Clerk</p> <p>Cllrs</p>

	<p>decision had been made to organise two sessions to accommodate as many people as possible. Plans for the management of both sessions were shared and it was noted all plans are progressing well and Cllrs would receive details of the various jobs to be carried out by when and by whom.</p> <p>Matters relating to the Communications Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 19.10.17 were not available and would be circulated separately. The autumn edition of the GMK had been distributed and positive feedback received. Cllr Innamorati requested additional copies for Moreton that he would arrange the delivery of. Clerk to arrange. <p>Matters relating to the Library Working Group</p> <ul style="list-style-type: none"> Cllrs received a detailed report on how the project had progressed since the last meeting. Charitable status for the GLEAN hub had been granted. SCC had held further meetings, internally, about Gnosall's library and aim to have the legal agreement regarding the lease ready by 17th November. It is hoped to share a detailed partnership agreement between GLEAN and the Parish Council at the next council meeting. GLEAN had received £500 from GFest. <p>Matters relating to GFest Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 6.11.17 were accepted GFest Committee had agreed to donate a total of £2,400 to a number of local organisations as detailed in the minutes. The dates for GFest 2019 had been set as 13-21 July 2019 The GFest Committee were congratulated on managing a very successful festival. <p>Matters relating to GG's Youth Club</p> <ul style="list-style-type: none"> Minutes of the meeting held on 6.11.17 were received The success of GG's Youth Club continues recognised with the receipt of an award from Staffordshire Youth Voluntary Services as being one the top ten youth clubs in the county. GG's were congratulated on this achievement. 	Clerk
17/131	<p>To discuss using the BT phone kiosk in Knightley as a location for a defibrillator</p> <p>Council were asked to consider using the adopted phone kiosk on Knightley Road for a defibrillator as the nearest one for Knightley residents is 1.5 miles away in Woodseaves.</p> <p>Councillors supported this idea as Open Spaces Committee had been considering a good use for the phone box for a long time. This would be discussed further at the Open Spaces Committee on 20.11.17.</p>	OS Committee
17/132	<p>To receive an update on police figures</p> <p>Police data on crime in Gnosall during the month of September was</p>	

	circulated for information. It was agreed that similar data, preferably with more detail, should be shared at council meetings on a quarterly basis to enable Cllrs to carry out more detailed analysis. Cllr Alker to lead on this.	Cllr Alker
17/133	<p>To receive a report on financial receipts for October 2017 and receive accounts for approval for November 2017</p> <p>The accounts were reviewed then proposed, seconded and accepted. It was noted that £50,000 had been received from Staffordshire County Council for the tennis court and outdoor gym project.</p>	
17/134	<p>To report on any road and footway matters within the parish</p> <p>The Clerk was asked to report:</p> <ul style="list-style-type: none"> • Ongoing flooding from fields just past Old Barn Close (on Ranton Road) that would be hazardous in the winter months • Blocked gulleys and culverts on Ranton Road towards Brough Hall Farm • Flooding on Knightley road across the S-bend • Overgrown hedge on Newport Road blocking the pavement • Deep hole (previously reported several times) on Newport Road that is very dangerous for cyclists • Fallen road signs near to junction with Hollies Common, (previously reported) • Pot holes on the junction of Wilbroughton Road and the A518 • Lack of warning signs on the approach to bend on Newport Road and Willey Lane junction. There had been two accidents on this junction recently. 	Clerk
17/135	<p>To request items for the next agenda</p> <p>Cllrs to inform the Clerk of items at least 10 days before the date of the next meeting. Items already suggested:</p> <ul style="list-style-type: none"> • Letter from Highways regarding “Highway and Rights of Way” 	Cllrs
17/136	<p>To confirm the date and time of the next meeting</p> <p>The next meeting would be held on Monday 11th December 2017 at 7.30pm.</p>	

The meeting closed at 9.10pm

Gnosall Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
239	Employment Costs	13/11/2017		Co-operative	BACS	Salary	GPC	E	396.33	0.00	396.33
240	Employment Costs	13/11/2017		Co-operative	BACS	Salary	GPC	E	244.03	0.00	244.03
241	Employment Costs	13/11/2017		Co-operative	BACS	Salary	GPC	E	1,837.81	0.00	1,837.81
242	Employment Costs	13/11/2017		Co-operative	BACS	NI&PAYE	GPC	E	809.66	0.00	809.66
243	Employment Costs	13/11/2017		Co-operative	BACS	Salary	GPC	E	533.65	0.00	533.65
244	Employment Costs	13/11/2017		Co-operative	BACS	Pension	Staffordshire County	E	714.94	0.00	714.94
245	Employment Costs	13/11/2017		Co-operative	BACS	Handyman duties	Paul Prince	E	363.00	0.00	363.00
246	Employment Costs	13/11/2017		Co-operative	BACS	Grosvenor Centre cover	J Archer	E	47.60	0.00	47.60
247	GMK	13/11/2017		Co-operative	BACS	GMK Autumn 2017	Mr Printit	S	950.00	190.00	1,140.00
248	Local Donations	13/11/2017		Co-operative	501501	Donation to Royal British	GPC	E	25.00	0.00	25.00
249	Printing and stationery	13/11/2017		Co-operative	BACS	Stationery	ESPO	S	54.14	10.82	64.96
250	Cleaning/windows/sanita	13/11/2017		Co-operative	BACS	Cleaning materials	ESPO	S	129.90	25.98	155.88
251	Open Spaces	13/11/2017		Co-operative	BACS	DIY materials for	Travis Perkins	S	13.31	2.67	15.98
252	Open Spaces	13/11/2017		Co-operative	BACS	DIY materials for	Travis Perkins	S	11.25	2.25	13.50
253	Grass cutting inc Burial	13/11/2017		Co-operative	BACS	Grass cutting	JWH Ground	E	948.00	0.00	948.00
254	Allotments	13/11/2017		Co-operative	BACS	Allotment maintenance	JWH Ground	E	20.00	0.00	20.00
255	Electricity - Grosvenor	13/11/2017		Co-operative	DD	electricity	npower	L	166.48	8.32	174.80
256	Phone and Broadband	13/11/2017		Co-operative	DD	Phone and broadband	BT	S	78.09	15.61	93.70
257	youth club expenditure	13/11/2017		Youth Club	BACS	Cleaning materials - youth	ESPO	S	16.88	3.38	20.26
258	BKV expenditure	13/11/2017		Cooperative	BACS	Calendar 2017	Mr Printit	E	1,100.00	0.00	1,100.00
259	BKV expenditure	13/11/2017		Cooperative	400131	BKV materials	Newport Engravers	S	134.00	26.80	160.80
260	GFest events	13/11/2017		Cooperative	400033	Donation from GFest to	GFEST 2017	E	200.00	0.00	200.00
261	GFest events	13/11/2017		Cooperative	400034	Gfest donation to St	GFEST 2017	E	160.00	0.00	160.00
262	GFest events	13/11/2017		Cooperative	400035	Gfest donation to Christ	GFEST 2017	E	200.00	0.00	200.00
263	GFest events	13/11/2017		Cooperative	400036	Gfest donation to	GFEST 2017	E	200.00	0.00	200.00
264	GFest events	13/11/2017		Cooperative	400037	Gfest donation to GLEAN	GFEST 2017	E	500.00	0.00	500.00
265	Christmas	13/11/2017		Co-operative	501500	Moreton Millennium	GPC	E	100.00	0.00	100.00
268	BKV expenditure	14/11/2017		Cooperative	BACS	Letters for BKV signs	Dolphin Signs	E	15.00	0.00	15.00
269	BKV expenditure	14/11/2017		Cooperative	BACS	BKV expenses	D Clarke	E	20.00	0.00	20.00
270	youth club expenditure	14/11/2017		Youth Club	BACS	GG's expenses	J Archer	E	29.94	0.00	29.94
271	Christmas	14/11/2017		Co-operative	BACS	Christmas refreshments	K Abbott	E	124.00	0.00	124.00
272	Heritage expenditure	14/11/2017		Heritage Group	BACS	Heritage expenses	K Abbott	E	28.20	0.00	28.20
273	BKV expenditure	15/11/2017		Cooperative	BACS	BKV expenses	B Witts	E	30.40	0.00	30.40
274	BKV expenditure	16/11/2017		Cooperative	BACS	BKV expenses	D Clarke	E	14.50	0.00	14.50
275	Christmas	23/11/2017		Co-operative	card	Christmas expenses	Mere Park Garden Centre	E	39.99	0.00	39.99
276	BKV expenditure	23/11/2017		Cooperative	card	BKV expenses	D Clarke	E	45.29	0.00	45.29

Gnosall Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
278	Employment Costs	05/12/2017		Co-operative	BACS	NI&PAYE - Sept	GPC	E	814.06	0.00	814.06
279	Employment Costs	05/12/2017		Co-operative	BACS	NI&PAYE underpayment	GPC	E	778.42	0.00	778.42
280	BKV expenditure	05/12/2017		Cooperative	BACS	BKV expenese	D Clarke	E	45.29	0.00	45.29
281	youth club expenditure	05/12/2017		Youth Club	BACS	youth leader salary	GG's Youth Club	E	270.00	0.00	270.00
Total									12,209.16	285.83	12,494.99