

Minutes of Gnosall Parish Council Meeting
Held in the Brearley Room on Monday 14th November 2016 beginning at 7.30pm

Present	Cllr M Deegan (in the Chair) Cllr S Green Cllr T Simkin Cllr S Powell Cllr M Booth Cllr C Emsley Cllr R Greatrex Cllr J Tomkinson	Cllr J Cook Cllr G Gregory Cllr K Ingram Cllr D Webb Cllr G Payne Cllr K Abbott Jayne Cooper, Clerk
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SBC Cllrs K Williamson and M Smith (until 8.30pm)
SCC Cllr M Winnington (until 8.30pm) and SCC representative Ian Wykes
Along with 2 members of the public

Councillors were informed of the death of Mr Derek Pitt, a local parishioner who had been a member of the Parish Plan working group in 2010/2011.

16/117	Public Open Forum Nothing was raised.	
16/118	To receive apologies, record absences Apologies were received from Cllr Alker and Cllr Wallis. Cllr Gregory would be arriving late. Apologies were accepted.	
16/119	To record any Declarations of Interest There were no declarations of interest.	
16/120	To receive and confirm the minutes of the Meeting held on 10th October 2016 The minutes of the meeting were proposed, seconded and agreed as a true and accurate record.	
16/121	To consider any matters arising from the minutes not covered elsewhere on the agenda There were no matters arising.	
16/122	To receive the following reports: a) The Clerk's Report The report included details of all committee and working group meetings held in the past month and a list of events taking place in the village during November. Quality Award Cllrs were reminded that work on the quality award would	

	<p>on or near the highway. Parish councillors had expressed concern regarding the legal implications of taking on highway work and needed to be sure they were acting within their powers as parish councils. They were also concerned about their liabilities if they undertake work on the highways, and the added cost to local council tax-payers. The area Collaboration Group of Parish Councils intends to meet quarterly to find out information and work together on local issues. It was proposed, seconded and agreed that Gnosall Parish Council recommend a motion to SPCA to discuss at the SPCA Executive Meeting in December the need for Staffordshire Parish Councils Association to take on a more active role in discussions with Staffordshire County Council the transfer of responsibilities to parish councils.</p> <p>b) Any reports from Borough Councillors – no reports received</p> <p>c) Report from the County Councillor following a meeting on 1.11.16 including an update on matters raised at the Council meeting held in Moreton</p> <p>Cllrs had received a report following the Clerk and Vice Chairman's meeting with Cllr Winnington at which issues affecting parish councils, particularly Gnosall, were discussed. This is first of regular meetings prior to Gnosall Parish Council meetings. The following subjects were discussed.</p> <ol style="list-style-type: none"> 1. Legal requirements regarding devolution - Clarification of the position on working on the public highway if the Parish Council were to undertake low level amenity maintenance still to be provided. 2. Memorandum of Understanding regarding Leisure facilities in Gnosall – separate agenda item later in the meeting 3. Resurfacing of Lowfield Lane – work ongoing until January 4. School Crossing Patrol in Gnosall – St Lawrence Academy awaiting information from Staffordshire County Council (SCC). 5. Library – separate agenda item 6. Greenway Consultation - Ian Wykes, representing SCC informed councillors that information days held in October informed groups and organisations of further changes to the management of the Greenway, mainly regarding maintenance of trees and verges. Cllrs expressed their concerns about possible inconsistent maintenance (as the Greenway passes through several parishes), the need to recruit and retain volunteers and funding to pay for the maintenance. It was suggested this item is an agenda item at the next parish council collaboration meeting. 7. Feedback from meeting with Ian Parry on 9th August including a meeting with the Environmental Team and new Farm Tenant Manager to be arranged 8. Sustainability and Transformation Plan 9. County Councillor Elections – information sessions planned for 23rd and 30th November. 10. Joint letter to Police Crime Commissioner regarding crime increase in Gnosall – Cllrs had previously received a copy of the letter from SCC and GPC. 	Clerk
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	<p>An update on issues raised at the parish council meeting held in Moreton in September was provided and would be sent for inclusion in the next edition of MOBSTEAD news</p> <p><i>Cllr Winnington, Ian Wykes and Cllr Simkin left the meeting</i></p>	
16/123	<p>To consider projects in relation to Staffordshire County Council's Memorandum of Understanding to determine the requirements for future leisure and/or sports facilities for the village of Gnosall</p> <p>Parish Councillors had been asked to consider projects that could benefit from the £50,000. Two projects were suggested:</p> <ol style="list-style-type: none"> 1. A tennis court on hard standing with surrounding fencing to be located on The Acres 2. The revamp of The Grosvenor Centre (that would include more leisure facilities) which £50K would be used to pay for initial fees. <p>The Clerk was requested to write to SCC with details of the two projects and to seek clarification whether or not the projects meet the criteria detailed in the Memorandum of Understanding.</p> <p>Cllr Powell, representing Heron Brook Leisure Centre (HBCL), informed Council that he would be meeting with Staffordshire County Council with a view to requesting the funds for a Leisure Centre. Cllr Powell was asked to keep Council informed of the outcome of the meeting.</p>	<p>Clerk</p> <p>Cllr Powell</p>
16/112	<p>To consider Committees/Working Group issues:</p> <p>a) Matters relating to the Planning Committee</p> <ul style="list-style-type: none"> • The minutes of the meetings held on 13.10.16 and 3.11.16 were received. At both meetings there was discussion about Gnosall's Neighbourhood Plan and any future reviews. Under current legislation there is no legal mechanism to modify or review Neighbourhood Plans until the law is changed. • It was noted that court action had been issued in Knightley for a building erected without permission. • Audmore Loop – Stafford Borough Council had confirmed that an appeal had not been lodged but a final check would be made with the Planning Inspectorate in Bristol. • The Clerk confirmed she had met with Lindon Homes (currently developing site on Knightley Road) with a view to their help with village projects, possible a portacabin for a library and/or use of an architect for the Grosvenor Centre project. <p>b) Matters relating to the Procedures Review Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 24.10.16 were received • All outstanding matters had been dealt with apart from policies that Personnel Committee would be considered at its next meeting. • Standing Orders would be reviewed in the spring of 2017 	<p>Personnel Committee</p>

	councillors (space for meeting rooms, function rooms, parish office, youth club, library etc).	group members & Clerk
16/113	<p>To receive a report on financial receipts for October 2016 and receive accounts for approval for November 2016</p> <p>The accounts for November were reviewed then proposed, seconded and accepted.</p>	
16/114	<p>To report on any road and footway matters within the Parish</p> <p>The Clerk was asked to chase up outstanding work where water runs from farm land directly onto the Ranton Road.</p> <p>The Clerk was asked to report:</p> <ul style="list-style-type: none"> • Leaves on Wharf Road just before the Entrance to the Greenway • Overgrown trees overhanging the alleyway off Wharf Road to Monks Walk • Blocked grids in Befcote causing flooding across the road 	<p>Clerk</p> <p>Clerk</p>
16/115	<p>To request items for the next agenda</p> <p>Cllrs to inform the Clerk of any other items at least 10 days before the date of the next meeting. Agenda items already agreed would be:</p> <ul style="list-style-type: none"> • Considering a one way system and association costs on The High Street 	
16/116	<p>To confirm the date and time of the next meeting</p> <p>The next meeting would be held on Monday 12th December at 7.30pm in The Brearley Room</p>	

The meeting closed at 9.35pm

Gnosall Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
223	Queens Tea Party	14/11/2016		Co-operative	BACS	Xmas afternoon tea	Mr Printit	S	30.00	6.00	36.00
224	Open Spaces	14/11/2016		Co-operative	BACS	DIY materials for Open	Travis Perkins	S	5.38	1.08	6.46
225	Grass cutting inc Burial	14/11/2016		Co-operative	BACS	Grass cutting	JWH Ground	E	1,438.00	0.00	1,438.00
226	Office equipment	14/11/2016		Co-operative	BACS	DIY materials for	Travis Perkins	S	17.50	3.50	21.00
227	Open Spaces	14/11/2016		Co-operative	BACS	Signs for Burial Ground	Dolphin Signs	S	60.00	12.00	72.00
228	Christmas lights 2016	14/11/2016		Co-operative	BACS	Christmas entertainment	Non stop kids	S	124.17	24.83	149.00
229	Repairs and renewals at	14/11/2016		Co-operative	BACS	DIY materials for	Travis Perkins	S	69.98	14.00	83.98
230	Repairs and renewals at	14/11/2016		Co-operative	BACS	Repair to boiler	Parsons Plumbing &	S	370.00	74.00	444.00
231	Printing and stationery	14/11/2016		Co-operative	BACS	Stationary	ESPO	S	56.15	11.23	67.38
232	Cleaning/windows/sanita	14/11/2016		Co-operative	BACS	Cleaning materials	ESPO	S	56.17	11.24	67.41
233	Water - Burial Ground	14/11/2016		Co-operative	BACS	Water - Burial Ground	Severn Trent Water	E	34.97	0.00	34.97
234	Employment Costs	14/11/2016		Co-operative	BACS	Handyman duties	P Prince	E	385.00	0.00	385.00
235	Employment Costs	14/11/2016		Co-operative	BACS	Salary	GPC	E	314.38	0.00	314.38
236	Employment Costs	14/11/2016		Co-operative	BACS	Salary	GPC	E	273.22	0.00	273.22
237	Employment Costs	14/11/2016		Co-operative	BACS	Salary	GPC	E	1,773.04	0.00	1,773.04
238	Employment Costs	14/11/2016		Co-operative	BACS	Salary	GPC	E	484.25	0.00	484.25
239	Employment Costs	14/11/2016		Co-operative	501446	NI&PAYE	HMRC	E	620.28	0.00	620.28
240	Employment Costs	14/11/2016		Co-operative	501447	Pension	GPC	E	660.75	0.00	660.75
241	Youth Club Utilities	14/11/2016		Co-operative	BACS	Insurance for youth club	Zurich Insurance	E	134.17	0.00	134.17
242	Councillor	14/11/2016		Co-operative	501448	Clir expenses	Amazon	E	12.99	0.00	12.99
243	Contingencies - General	14/11/2016		Co-operative	501449	Plaque for Somme bench	Newport Engravers	S	35.00	7.00	42.00
244	Christmas lights 2016	14/11/2016		Co-operative	501450	Christmas wine	K Abbott	E	112.00	0.00	112.00
249	Best Kept Village	14/11/2016		Co-operative	400112	BKV expenses	various	E	84.38	0.00	84.38
Total									7,151.78	164.88	7,316.66