

**Gnosall Parish Council**  
**Minutes of the Resources Committee Meeting**  
**held on 6<sup>th</sup> October 2016 at 7.30pm in the Parish Office**

Present: Cllr K Ingram (in the chair)      Cllr C Emsley  
 Cllr M Booth                                      Cllr G Payne  
 Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

1	<p><b>To receive apologies and record absences</b></p> <p>Apologies received from Cllr Alker, Cllr Abbott, Cllr Greatrex</p>	
2	<p><b>To receive any declarations of interest</b></p> <p>There were no declarations of interest</p>	
3	<p><b>To receive and confirm the minutes of the meeting held on 7<sup>th</sup> July 2016</b></p> <p>The minutes were approved as a true and accurate record.</p>	
4	<p><b>To deal with any matters arising not dealt with elsewhere on the agenda</b></p> <p><b>Planning Application for new library</b> – work on the planning application had been put on hold until Staffordshire County Council agrees with the proposed location for a portacabin (adjacent to the Youth Club Building). SCC had approved the library bid but did not approve the location until other possible locations, including The Health Centre, had been explored. If SCC agrees to the proposed location, work on the planning application would resume if it is needed as permitted development rights may be suffice.</p>	Library Working Group
5	<p><b>To receive accounts for the second quarter for the financial year 2016/17</b></p> <p>The accounts up to the end of September 2016 were reviewed in line with budgets. Outstanding income from St Lawrence Church (burial fees), Staffordshire Police (rent) and insurance and water payment from Rosebuds Nursery had been received. The Christmas grant from Stafford Borough Council had not yet been received.</p> <p>Bank balances were reported and it was accepted that expenditure was in line with budgets apart from expenditure on employment that is likely to exceed budget by the end of the financial year. For the next meeting, the Clerk would present a report showing how much employment expenditure is likely to be at 31.3.17 to enable committee members to agree virement of money from other budget headings.</p> <p>At the next meeting, Committee members to agree what budget heading will be used to meet the approved expenditure (up to £200) for a roller banner, as requested by Communications Committee.</p> <p>The Clerk/RFO was thanked for presenting the accounts and it was proposed, seconded and agreed to accept the accounts as presented</p>	Clerk  C'ttee members

6	<p><b>To discuss the cost to rebuild the damaged boardwalk including a report on the insurance claim and other options to raise funds to make up the shortfall</b></p> <p>The council's insurers, Zurich, had confirmed a settlement payment of £14,383 based on a like for like replacement materials to reconstruct the damaged section of boardwalk. Open Spaces has accepted a quotation from D Saberton at a cost of £27,500 using a more fire retardant material. Therefore there was a shortfall of £13,117. Stafford Borough Council had been requested to find out whether S106 funds, allocated to Gnosall from recent housing development sites, could be used and bearing in mind the Council had, in August, requested £43,000 of S106 money for a Chippy Jumps Project, the SBC Officer was looking at how this project could incorporate the boardwalk reconstruction/enhancement. However, OS members had considered the final confirmation from insurers and had accepted that it may be more sensible to reconstruct the boardwalk using the existing materials leaving a shortfall of £5,374 that could be met from the OS budget.</p> <p>It had since been confirmed by SBC that the boardwalk project could be incorporated into the Chippy Jumps project following advice from SBC's legal team however this would have to be approved by SBC's Cabinet meeting on 3<sup>rd</sup> November.</p> <p>There were clearly now options. The Clerk was requested to meeting with our local ward member (who is also a member of the SBC Cabinet), with the Chairman of Open Spaces to discuss all the options prior to Council meeting on 10<sup>th</sup> October. Council would have to approve the use of S106 money whereas Open Spaces have approved powers to use insurance money and OS money.</p>	Clerk Chair of OS C'tee
7	<p><b>To agree action to review the insurance schedule against previous years to establish whether the Sums Insured have been increased over the past few years to reflect the increased costs of replacement</b></p> <p>Following advice from Zurich Insurers, it was agreed that the Council's insurance schedule should be reviewed with all Council assets and buildings valued to ensure the sums insured are accurate. Cllr Ingram and Cllr Payne agreed to assist the Clerk with this. Grosvenor Centre Working Group would be meeting shortly and would likely be appointing a surveyor to survey the building who may be able to advise on the value of the building.</p>	Cllrs Ingram and Payne Clerk
8	<p><b>To report on any funding applications</b></p> <p>An application to The Police Crime Commissioner for £3520 had been submitted to fund the purchase of a security barrier for the end of the allotment road and CCTV for the Grosvenor Centre car park to help eliminate anti social behaviour at these sites.</p> <p>GFest Working Group would be considering funding sources to help meet the costs of GFest 2017.</p>	GFest Working Group
9	<p><b>To consider any requests for donations</b></p> <p>None received</p>	

10	<p><b>To deal with correspondence referred by main Council</b></p> <p>The External and Internal Audit reports had been received with a minor recommendation from the External Auditor that the Clerk had noted.</p>	
11	<p><b>To confirm the time and date of the next meeting</b></p> <p>7<sup>th</sup> December at 7.30pm – this would be the budget meeting for 2017/18 and the recently approved financial regulation would be referred to regarding changes to how budgets and precepts are determined.</p>	

The meeting closed at 8.35pm