

Gnosall Parish Council
Minutes of the Resources Committee Meeting
held on 7th July 2016 at 7.30pm in the Parish Office

Present: Cllr K Ingram (in the chair) Cllr S Green
 Cllr M Booth Cllr G Payne
 Cllr J Cook Cllr R Greatrex
 Cllr K Abbott Cllr C Emsley

Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

1	<p>To elect a Chairman for the Resources Committee</p> <p>Cllr Ingram was proposed and seconded as Chairman. This was agreed and Cllr Ingram accepted this position.</p>	
2	<p>To elect a Vice Chairman for the Resources Committee</p> <p>Cllr Booth was proposed and seconded as Vice Chairman. This was agreed and Cllr Booth accepted this position</p>	
3	<p>To receive apologies and record absences</p> <p>Apologies received from Cllr Alker</p>	
4	<p>To receive any declarations of interest</p> <p>As a member of the library working group, Cllr Booth declared an interest in discussions about the library funding (agenda items 6 and 7).</p>	
5	<p>To receive and confirm the minutes of the meeting held on 18th April 2016</p> <p>The minutes were approved as a true and accurate record.</p>	
6	<p>To deal with any matters arising not dealt with elsewhere on the agenda</p> <p>Financial Regulations were approved at Council meeting in June. It was noted that as a result of recent Referendum and the UK leaving the EU, it is likely that the Financial Regulations will, in the future, have to be changed.</p>	
7	<p>To receive accounts for the first quarter for the financial year 2016/17</p> <p>The accounts up to the end of June 2016 were reviewed in line with budgets. The Clerk reported that there had been a 12 month lapse in Burial Fee income received from St Lawrence Church and £6733 is owed to the Parish Council (£3080 from the previous financial year and £3653 for the current financial year). Staffordshire Police were late paying rent for use of the Grosvenor Centre however £1040 is expected by 8th July. The Christmas Grant of £545 received from the Borough Council had been applied for and Rosebuds Nursery had been billed for insurance contributions. Therefore in total, around £8900 is expected to be received by the Parish Council.</p>	

	<p>Expenditure was in line with budgets.</p> <p>Annual Assembly refreshments expenditure of £79.85 had been met from S137. This was accepted.</p> <p>The Clerk/RFO was thanked for presenting the accounts and it was proposed, seconded and agreed to accept the accounts as presented</p>	
8	<p>To report on any funding applications</p> <p>Plans to claim S106 funds from Stafford Borough Council to pay for the supply and fit of a new play area on the Chippy Jump were progressing. Open Spaces Committee had appointed a contractor, subject to Council's approval on 11th July. The Contractor had been asked to work with a budget of £35,000.00 however following advice from the S106 Officer at Stafford Borough Council, it would be preferable to request all of S106 funds associated with one of the two development sites from which the S106 funds had been received. Councillors were reminded that £43,617 was allocated from the Knightley Road Bellway Site and the Contractor had therefore, been asked to amend the plans with various options including an alternative safety surfacing and an additional piece of equipment up to a total project cost of £43,617. Details are expected prior to the Council meeting on 11th July.</p> <p>The Clerk informed Council that the next round of the Police and Crime Commissioners Fund would open on 1st August and as a result of recent reports that crime and anti social behaviour had increased in the parish, councillors should consider applying. Details had also been passed to the Youth Club committee to consider applying to this fund.</p> <p>It was noted that the Library Working Group had progressed with a detailed Business Plan as well as finding costs for a new portacabin to be located adjacent to the Youth Club building (to enable both the library and youth club to share buildings and services within). Staffordshire County Council (SCC) had been sent the detailed costings and a response is awaited. If SCC will not fund this, it could be possible for the Parish Council to apply to Awards for All, on behalf of the Library Group, for a grant to help meet the costs however approved planning permission would be needed prior to an application being submitted. This was noted and cllrs would wait until SCC had made a decision.</p>	Cllrs
9	<p>To consider any requests for donations</p> <p>A completed donation request form had been received from Gnosall Methodist Church requesting £1000 to help meet the costs of repairs to a crumbling turret (project cost £6936). The Clerk informed members that there is no specific power for expenditure to help fund maintenance of the fabric of a church building but Council could consider making a grant using the "free resource" under S137 of the Local Government Act 1972. This was accepted and it was noted that the Council had £720 remaining in the S137 budget. It was proposed seconded and unanimously agreed to award a £500 grant, using S137 funds. A recommendation would be made to Council on 11th July.</p> <p>A verbal request had been received from the Library Working Group for the Parish Council to allocate £1000 to help meet costs of a new portacabin. By including some match funding would support the Business Plan that the Working Group were finalising prior to submitting it to SCC.</p>	

	<p>This was discussed in detail and it was proposed that £1000 could be allocated from the Grosvenor Centre Projects budget heading subject to successful planning permission for the new portacabin building. This was seconded with 7 councillors voting in favour. Cllr Booth abstained.</p> <p>It was then proposed that the Parish Council should proceed as soon as possible to obtain planning permission for the portacabin (at a cost of around £150 as parish councils receive a 50% reduction in application fees). This was seconded with 7 cllrs voting in favour. Cllr Booth abstained. Subject to council's approval, Cllr Greatrex would assist with this.</p>	Cllr Greatrex
10	<p>To deal with correspondence referred by main Council</p> <p>There was no correspondence.</p>	
11	<p>To confirm the time and date of the next meeting</p> <p>6th October at 7.30pm</p>	

The meeting closed at 8.30pm