

Gnosall Parish Council
Minutes of the Open Spaces Committee meeting
Held on 3rd November 2014 at 7.30pm

Present: Cllr T Simkin (in the chair), Cllr D Willetts, Cllr Sue Green,
Cllr M Deegan, Cllr J Tomkinson, Cllr J Cook, Jayne Cooper

Press and Public Open Forum (none present)

1	To receive any apologies and record absences Apologies received from Cllr Greatrex, Cllr Alker	
2	To receive any Declarations of Interest There were no declarations of interest.	
3	To receive and confirm the minutes of the meetings held on 15th September 2014 The minutes of the meeting were approved as a true and accurate record.	
4	To consider any matters arising not elsewhere on the agenda Chippy Jumps – a request had been received by Cllr Simkin for the chippy jumps to be considered for a cyclo-cross training area, a cycling/running event for younger people that Mr Steve Cartlidge (a local resident) is interest in organising. This was welcomed as the committee had been considering new ideas for the Chippy Jumps. A meeting to be arranged with Mr Cartlidge to explore this idea further. Brook and Silt Trap Maintenance – a consent form had been lodged with the Environment agency to carry out the agreed work on the brook and silt trap. Foxley Earthworks would be carrying out the work once consent had been received and a £50 consent fee paid. Stafford Borough Council Green Awards –following an invitation to give a presentation on the work carried out on the Acres to the Green Awards, it had not been possible, due to commitments of cllrs, to attend this event.	
5	<i>To exclude the press and public whilst confidential information is discussed</i> To agree Open Spaces projects and associated budget requirements for 2015/16 The budget headings were reviewed with the previous financial year as well as expenditure to date in the current financial year. <ul style="list-style-type: none"> • Bus Shelters –Significant maintenance work on Knightley bus shelters is expected therefore the budget was increased accordingly. • It was accepted allotment income may be lower than usual as many of the plots at the far end of the allotment site had been relinquished and planned works would take the remaining bottom plots out of use for the majority of 2015 if work associated with phase 3 of the Acres project commences. • It was agreed the gates on the Burial Ground required sandblasting and repainting therefore this was added in the budget as a project for 2015 • It was agreed 2 new benches should be obtained for the Village Green 	

	<ul style="list-style-type: none">As the Acres Fun Weekend had been a success in 2014, it was agreed to repeat this as part of GFest 2015 and every 2 years thereafter therefore this was budgeted for.The Acres Phase 3 project did not commence in 2014/15 and would be subject to funding however £3000 was kept in the budget to meet any shortfall.The annual MUGA event would be removed as a budget headingIt was agreed to request £1000 for a project on the Chippy Jumps should the idea as discussed in agenda item 4 not be viable. <p>Therefore the budget proposals to be presented to Resources Committee are as follows:</p> <table><tr><td></td><td>2015/2016</td></tr><tr><td>Water Allotments</td><td>£400</td></tr><tr><td>Water Burial Ground</td><td>£200</td></tr><tr><td>Burial Ground Maintenance</td><td>£4250</td></tr><tr><td>Bus Shelters general maintenance</td><td>£2000</td></tr><tr><td>Open Spaces Equipment (inc park, benches, notice boards repairs etc)</td><td>£10,000</td></tr><tr><td>Grass cutting/Trees & Shrubs inc Burial Ground</td><td>£11,820</td></tr><tr><td>Open Spaces Fun Weekend</td><td>£1000</td></tr><tr><td>Acres Phase 3</td><td>£3000</td></tr><tr><td colspan="2">Income</td></tr><tr><td>Grass cutting grant from SCC</td><td>£2900</td></tr><tr><td>Allotment income (including water)</td><td>£1000</td></tr><tr><td colspan="2">Projects</td></tr><tr><td>Burial Ground Gates refurbishment</td><td>£2500</td></tr><tr><td>2 new benches on Village Green</td><td>£700</td></tr><tr><td>Chippy Jumps</td><td>£1000</td></tr></table> <p>This information to be presented to Resources Committee on 1st December</p>		2015/2016	Water Allotments	£400	Water Burial Ground	£200	Burial Ground Maintenance	£4250	Bus Shelters general maintenance	£2000	Open Spaces Equipment (inc park, benches, notice boards repairs etc)	£10,000	Grass cutting/Trees & Shrubs inc Burial Ground	£11,820	Open Spaces Fun Weekend	£1000	Acres Phase 3	£3000	Income		Grass cutting grant from SCC	£2900	Allotment income (including water)	£1000	Projects		Burial Ground Gates refurbishment	£2500	2 new benches on Village Green	£700	Chippy Jumps	£1000	
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6	<p>To consider quotations for safety surfacing</p> <p>Three quotations had been received to replace the safety surfacing around the new climbing frame in the play area. Two companies had been out to review the job and had both measured the area and quoted for wet pour replacement to cover approximately 40sm. The third company, although invited to, had not visited the site and provided a quote following a verbal discussion which was not comparable. Therefore two quotes were considered and it was agreed to accept the quotation from School Services at £2376.00. The Parish Council would have to supply a skip for the removal of rubbish. The Clerk to action as soon as possible.</p>	Clerk																																
7	<p>To confirm the time and date for the next meeting</p> <p>To be arranged.</p>																																	

Confidential appendix
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To consider quotations for safety surfacing

Three quotations had been received to replace the safety surfacing around the new climbing frame in the play area. Two companies had been out to review the job and had both measured the area and quoted for wet pour replacement to cover approximately 40sm. The third company, RTC Safety Surfacing, although invited to, had not visited the site and provided a quote following a verbal discussion which was not comparable therefore not considered.

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| Quote1 | Received from School Services to install approximately 40msq of wet pour play safety surfacing to a depth of 40mm. £2376 |
| Quote 2 | Received from RSS Playground Inspection and Maintenance to install 30msq of wet pour to a depth of 40mm. £3315.00 |
| Quote 3 | Received from RTC Safety Surfacing to install 20msq of wet pour. £1788 |

Quotes 1 and 2 were considered and it was agreed to accept the quotation from School Services at £2376.00. The Clerk to action as soon as possible.