

Gnosall Parish Council
Minutes of the Resources Committee Meeting
held on 5 March 2015 at 7.30pm in the Parish Office

Present: Cllr K Ingram (in the chair) Cllr P Alker
 Cllr G Payne Cllr M Booth
 Cllr S Green Cllr R Greatrex
 Cllr D Webb
 Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

1	<p>To receive apologies and record absences</p> <p>Apologies received from Cllr Abbott, Cllr Cook and Cllr Watson-Jones</p>	
2	<p>To receive any declarations of interest</p> <p>There were no declarations of interest</p>	
3	<p>To receive and confirm the minutes of the meeting held 12 December 2014</p> <p>The minutes of the meeting were proposed, seconded and agreed as a true record.</p>	
4	<p>To consider any matters arising not dealt with elsewhere on the agenda</p> <p>The lap top and projector would be purchased within the current financial year.</p>	Clerk
5	<p>To receive accounts for the third quarter for the financial year 2014/15</p> <p>The accounts up to the end of December 2014 were reviewed in line with budgets. The Clerk drew attention to budget headings where there was a significant overspend or under spend and gave details.</p> <p>The accounts were accepted and it was felt that expenditure had been controlled well. Careful monitoring would however continue for the foreseeable future and into the next financial year.</p> <p>It was suggested that expenditure on refreshments at the Annual Assembly should be recorded under S137. The Clerk to amend the accounts.</p> <p>It was proposed that the accounts be accepted. This was seconded with all members voting in favour.</p>	
6	<p>To consider the review of policies relating to this committee including: Insurance; Grant awarding; Internal controls and audit; others</p> <p>Following a request from Procedures Review Group, it was agreed Resources Committee members would review the relevant policies post the Annual meeting when the new Resources Committee is formed.</p>	

	Specific action will be agreed at the April Resources Meeting and the Clerk would distribute the work to cllrs in May ready for approval at the July Resources Committee. Cllr Ingram and the Clerk would review the Insurance schedule within the next month and obtain quotes prior to renewal on 1 st June.	Clerk Clerk/Cllr Ingram
7	<p>To report on any funding applications</p> <ul style="list-style-type: none"> • A funding bid to awards for All for £2369.50 had been submitted on 5th March to help meet the costs of GFest 2015. Other funding bodies including the County Councillors Fund, local charities and Waitrose would also be applied to for GFest activities. • The Police and Crime commissioners fund would be considered for lighting the MUGA once costs are obtained. 	GFest Committee Open Spaces
8	<p>To consider any requests for donations.</p> <p>There had been no requests for donations since the last meeting. The Clerk informed members that it is likely that a donation request would be received in time for the next meeting to help purchase digitalised maps of the parish. This led to discussion about the amount allocated within the budget for 2015/16 as should donations to St Mary's and Knightly Churches be the same as in 2014, there would be no further funds to meet any other requests. The Clerk was asked to check whether there is a specific power that allows parish councils to contribute funds to churches and if so, this may release the funds allocated for donations.</p>	Clerk
9	<p>To deal with correspondence referred by main Council</p> <p>Details of seminars on the external audit process and completion of the Annual Return had been received. The clerk would be attending on 9th April in Birmingham. Topics include the future of local government audit, the current external audit process, common audit qualifications and how to avoid common errors that lead to additional fees. There is no cost for attending.</p>	Clerk
10	<p>Date of Next Meeting</p> <p>To be held on 28th April 2015 at 7.30pm</p>	

The meeting closed at 8.20pm