

Minutes of the Council Meeting
Held in the Brearley Room on Monday 8th June 2015 beginning at 7.30pm

Present	Cllr. P Alker (in the Chair)	Cllr. J Cook
	Cllr. G Payne	Cllr. Simkin
	Cllr. S Green	Cllr. G Gregory
	Cllr. M Deegan	Cllr. C Emsley
	Cllr. R Greatrex	Cllr S Powell
	Cllr. M Booth	Miss J Cooper, Clerk
	Cllr. J Tomkinson	

Three members of the public present as well as SBC Cllr M Smith.

15/078	Public Open Forum Mrs Gardiner wished the new council well and said how much she enjoyed attending parish council meetings.	
15/079	To receive apologies, record absences Apologies received from Cllr K Ingram, Cllr K Abbott, Cllr S Wallis, Cllr D Webb (all on holiday) as well as SBC Cllr K Williamson and SCC Cllr M Winnington. Apologies were accepted.	
15/080	To record any Declarations of Interest Cllr Alker declared an interest in item 15/085 (e)	
15/081	To receive and confirm the minutes of : a) the Annual Meeting of the Council held on 18.5.15 b) the Special Council Meeting held on 28.5.15 c) the Annual Assembly held on 6.5.15 The minutes of the three sets of meetings were proposed, seconded and agreed as a true and accurate record	
15/082	To consider any matters arising from the minutes not covered elsewhere on the agenda There were no matters arising.	
15/083	To receive letters of interest in becoming Parish Councillors, to interview candidates and co-opt to fill the current vacancies Four letters had been received for the three vacancies. Two for the ward of Gnosall and one for the ward of Moreton. All four applicants were interviewed separately and were asked the same questions. With all candidates out of the room, cllrs were asked to record, on a voting slip, the three candidates they felt should be elected councillors. SBC Cllr M Smith and a member of the public counted the votes and reported that Mrs Gregory and Mr Emsley were elected cllrs and Mr Mobley and Mr Powell had received a tied vote.	

	<p>A second vote was taken for Mr Powell and Mr Mobley and counted again by Cllr Smith and member of the public. Mr Powell received the majority votes.</p> <p>The three elected councillors signed their Declaration of Acceptance of office and joined the meeting as councillors.</p> <p>Cllr Powell would represent Moreton and Cllrs Emsley and Gregory would represent Gnosall.</p>	
15/084	<p>To receive the following reports:</p> <p>a) The Clerk's Report</p> <p>The Clerk welcomed the new councillors and reported that she would, in July, be arranging an induction event for new and existing councillors that would include a tour of the parish. New councillors would also be invited to attend an SPCA training event later in June.</p> <p>The Clerk reported that the Neighbourhood Examiner had completed his report that had been received that afternoon. The Chairman of the Neighbourhood Plan Working Group had briefly reviewed the report and was pleased with the Examiner's comments. There were a number of suggested modifications. It was agreed that another meeting of the group is arranged as soon as possible. The Clerk to action.</p> <p>A brief report of the Parish Council's meetings held in the past month were included in the Clerk's report.</p> <p>Cllrs were informed that Stafford Borough Council's Local Plan Part 2 document had been received and would be on the July council agenda for discussion. Comments are required by 15th July and there are specific questions relating to Gnosall.</p> <p>The Clerk's report was accepted.</p> <p>b) Any reports from Parish Councillors on meetings/courses attended</p> <p>Cllr Payne reported on an SPCA Executive meeting he had attended on 1st June. Cllrs were encouraged to read the weekly SPCA bulletins emailed by the Clerk. Cllrs were informed of a new reform bill and the request from SPCA to parish councillors to complete a document (copies were circulated) on what is important to parish councils. Cllrs were asked to complete this by 22nd June and Cllr Payne would ensure copies are returned to SPCA.</p> <p>Cllr Payne reported on the new school build that is progressing well. An issue with early morning deliveries, relating to the adjacent housing site on Lowfield Lane had resulted in a meeting being arranged with housing developers and Stafford Borough Council.</p> <p>Cllr Alker reported back on a Patients Forum meeting held in the last month.</p> <p>c) Any reports from Borough and County Councillors</p> <p>Cllr Smith referred to Stafford Borough Council's Local Plan Part 2.</p>	<p>Clerk</p> <p>Cllrs</p>

	<p>He said Gnosall's proposed boundary is what was included in the Neighbourhood Plan and suggested councillor's review the boundaries of neighbouring villages. It was reported that Key Service Villages are now 10% over subscribed and isolated, more rural, areas are 1% under subscribed. In summary, the Local Plan already has the number of houses allocated.</p> <p>The Community Infrastructure Levy would be an agenda item at the next Cabinet meeting of the Borough Council.</p> <p>Cllr Smith welcomed the good news received on Gnosall's Neighbourhood Plan and suggested this is reported in the press.</p>	
15/085	<p>To consider committee/working group issues</p> <p>Matters relating to the Open Spaces Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 1st June were accepted. • Details of the projects being managed by this committee were shared. • Plans for the Acres Fun Weekend 17-19 July are in hand • Acres Phase 3 had been split into manageable projects starting with the realignment of the allotment site in the autumn. A meeting with some allotment holders was held on 8.6.15 to discuss this and a meeting with all allotment tenants is planned for 2.7.15. • Burial Gates refurbishment – a quote had been received for £1000 for this job. This was approved by all councillors. Clerk to action. • ROSPA inspection had been arranged for August • A new bench for the Village Green had been ordered. <p>Matters relating to the Planning Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 4th June were accepted • Two applications had been considered and both objected to • Residents had raised concerns about the poly tunnel application and it had been agreed that a meeting would be arranged with planning officers to discuss this. Clerk to action • SPCA would be asked to take up the matter of parish council's having "a right" to speak at Borough Council Planning Committee meetings. <p>Matters relating to the Resources Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 4th June were accepted • A donation of £100 towards Gnosall Scouts to help fund a forthcoming trip to Japan had been recommended. Council approved this recommendation. Clerk to action. <p>Matters relating Gfest Working Group</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 20th May were accepted. • Plans are going well with still a lot of work to do. • The final programme would be printed in a week's time and cllrs were asked to help with distribution. • Cllrs to help with prizes for the prize draw if they could • Funding applications to Awards for All, Waitrose and the County Councillors fund had been successful. Still waiting to hear from the Police and Commissioners Fund. The application to Aviva was unsuccessful. 	<p>Clerk</p> <p>Clerk Cllr Payne/Cllr Booth</p> <p>Clerk</p> <p>Cllrs Cllrs</p>

	<ul style="list-style-type: none"> • Cllrs were invited to the ecumenical service being held on 5th July at the Methodist Church as well as the exhibition of 120 years of the Parish Council at which the presentation to Cllr Watson-Jones would take place. Details had been obtained from William Salt library on the history of the Parish Council although minutes of meetings during the 1960's and 1970's were missing. Cllr Booth to write an article for GPN about this hoping an existing Clerk or Cllr may have some information. • Some press releases had been organised. • Cllr Powell asked for a banner to be used in the carnival arena • Cllr Greatrex offered the use of an A-board <p>Matters relating to Communications Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 4th June were accepted • The next edition of GMK would be planned for August <p>Matters relating to the Heritage Group</p> <ul style="list-style-type: none"> • Notes of the first meeting of the group as well of a meeting held with parish councillors on 1st June were shared along with a statement of Objectives of the Heritage Group and a Governing Document. • The Gnosall Heritage Group would wish to operate under the Gnosall Parish Council 'Standing Orders' in a similar manner to the existing GFest Group. If adopted, the Heritage Group will develop a Governing Document in consultation with the Clerk and Council Chairman in a similar way to GFest. • It was proposed that the Parish Council adopts the group under the Parish Council's Standing Orders subject to the drafting of a Governing Document covering the aims and objectives including finances. This was seconded and agreed by all members present. <p>Matters relating to the Youth Club sub group</p> <p>A meeting was held on 8.6.15 with the Clerk, Cllr Payne, Cllr Deegan and Cllr Simkin</p> <p>Action points agreed were:</p> <ul style="list-style-type: none"> • Cllr Payne would be contacting St John Ambulance about the use of the building • Cllr Deegan would be contacting Staffordshire County Council about possible funding • Details from SCYVS voluntary service to be obtained regarding necessary policies • Volunteers to be confirmed • A meeting with children to determine what services/facilities are wanted. 	<p>Cllrs</p> <p>Cllr Booth</p> <p>Cllr Payne</p> <p>Cllr Deegan Clerk</p>
15/086	<p>To receive a report on financial receipts for May 2015 and receive accounts for approval for June 2015</p> <p>The accounts were reviewed then proposed, seconded and accepted.</p>	

15/087	<p>To consider correspondence and other communications, received (list enclosed for parish councillors, available to residents on application to the Clerk)</p> <p>The Clerk reminded Cllrs to read Stafford Borough Council's Local Plan part 2 before the July council meeting.</p>	Cllrs
15/088	<p>To consider village signs showing locations of defibrillators</p> <p>The Clerk, as requested had obtained a quotation for additional signs to be added to the existing village signs showing the location of defibrillators. It was agreed to purchase 4 signs for the entrances from Newport, Stafford, Church Eaton and Knightley including the defibrillator logo. The Clerk to action.</p>	Clerk
15/089	<p>To request items for the next agenda</p> <p>Cllrs to contact the Clerk 10 days prior to the next meeting with agenda items.</p> <ul style="list-style-type: none"> • To consider the installation of an alarm on the workshop building. • Consider a village gateway 	
15/090	<p>To confirm the date and time of the next meeting</p> <p>This would be held on 13th July 2015.</p>	

The meeting closed at 9.40pm