



**Notes of the Meeting of the Neighbourhood Planning Working Group
Held on 6th October 2014 at 7.30pm in the Parish Office**

In attendance: Jeff Rhodes, Chair
 Cllr Keith Abbott, Gnosall Parish Council
 Cllr Roger Greatrex, Gnosall Parish Council
 Cllr Mary Booth, Gnosall Parish Council
 Cllr Sue Green, Gnosall Parish Council
 Chris Emsley
 Mike Corfield (from 7.55pm)
 Hugh Lufton, Lufton Associates
 Jayne Cooper, Clerk

1	To receive apologies Received from Mike Deegan and Tim Lewington	
2	To approve the notes of the meeting held on 3rd September The notes of the meeting were taken as read and would be added to the Parish Council's website.	
3	To consider any matters arising from the minutes: Call For Sites – this had been advertised around the village with a deadline of 30 th November. Funding – an invoice would be required dated 31 st December at the latest to confirm to funding body that all funds had been spent. KSV Data Details of Gnosall data for inclusion in SBC's Key Service Village information had been returned to Raj Bains. As regards the population stats, the stats only refer to Gnosall village, not Gnosall Parish, therefore JC had suggested both figures need quoting and clarifying to avoid confusion. This is important because the NP covers the whole Parish, but the KSV housing policy/stats only relate to the village.	
4	To receive details of correspondence relating to Neighbourhood Plans including comments relating to Gnosall's NP Feedback Report Details of correspondence received from a parishioner, Mr R Prichard, were shared. Some of the points raised by Mr Prichard, mainly minor typo's, would be addressed. JR to respond to specific questions raised by Mr Prichard. New national guidelines about policies, very recently published had been received and circulated. This information would be useful to the	JC to amend report JR to respond to Mr Prichard Members to read

	<p>group and relevant to where the NP group is in the process. The guidelines are well written and help explain what a NP can and cannot do. This information would be posted on the parish website</p> <p>The link is: http://mycommunityrights.org.uk/blog/guide-writing-planning-policies-neighbourhood-plans-released/#sthash%2E8GexIPk6%2Edpuf</p>	JC to add to website
5	<p>To discuss arrangements for the public presentation to be held on 16th October</p> <p>It was agreed the format for the public presentation should be:</p> <p>7.30pm JR to make introduction and give background information about NP's in general and about Gnosall's NP plan and the work of the group. JR would confirm the current position of the group and the next steps.</p> <p>This would be followed by a presentation by KA on the data collected from the questionnaires and how this had and would inform decision making.</p> <p>HL would then give a presentation on what the NP should include such as housing employment, recreation and leisure, village centre, health, education for example.</p> <p>The presentation would conclude with a structured question and answer session.</p> <p>All members of the group to be present if possible.</p> <p>There was discussion about settlement boundaries and HL suggested various options for boundaries as well as protecting some areas of green space such as The Horseshoe. There was discussion about using a factually updated settlement boundary as a base line and then have various options to follow such as no development other than in the settlement boundary, development sites at both ends of the village or a development site at one end of the village. It was agreed this needs more time to discuss in detail and perhaps wider consultation including sharing details at the presentation.</p>	<p>JR, KA and HL to complete presentations by 16.10.14</p> <p>All members</p> <p>All members</p>
6	<p>To receive an update on expenditure to date</p> <p>As reported in agenda item 3, an invoice would be required dated 31st December at the latest to confirm to the funding body that all funds had been spent.</p>	JC to ensure invoices submitted by deadline
7	<p>To agree a date for the next meeting (after the public presentation)</p> <p>To be agreed following the presentation.</p>	