

Gnosall Parish Council

**Minutes of the Resources Committee Meeting
held on 23 November 2013 at 7.30pm in the Parish Office**

Present: Cllr M Cowie (in the chair) Cllr Cook
 Cllr K Ingram Cllr Greatrex
 Cllr S Green Cllr Watson-Jones
 Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

2	<p>To receive apologies and record absences Apologies received from Cllr Payne, Cllr Alker, Cllr Abbott</p>	
3	<p>To receive any declarations of interest None received.</p>	
4	<p>To receive and confirm the minutes of the meeting held 23 July 2013 The minutes of the meeting were proposed, seconded and agreed as a true record.</p>	
5	<p>To consider any matters arising not dealt with elsewhere on the agenda There were no matters arising</p>	
6	<p>To receive accounts for the second quarter for the financial year 2012/13</p> <p>The accounts up to the end of October 2013 were reviewed in line with budgets. The Clerk drew attention to budget headings where expenditure was a little high for the time of year and gave details. The Clerk presented a separate report showing forecast income and expenditure for the remaining months of this financial year including approximately £14000.00 on Grosvenor Centre projects planned for the New Year.</p> <p>The Clerk expressed her concern that the lease for St John Ambulance is still outstanding despite numerous reminders to the Hand Morgan and Owen including an instruction to service notice to quit on SJA. The Clerk also confirmed invoices for electricity and the rent for the first of the year had been settled. The Clerk said she would review all associated paperwork regarding the lease terms and conditions and write to SJA again and give a full report to the next Council meeting.</p> <p>The accounts were accepted and it was felt that expenditure had been controlled well and the estimated bank balances at the end of the year should be in a satisfactory position. Careful monitoring would however continue for the foreseeable future and into the next financial year.</p>	<p>Clerk</p> <p>Resources committee Clerk</p>
7	<p>To commence with the budget preparation for financial year beginning 1 April 2014, consideration of precept and concurrent grant requirements including a review of budget headings</p> <p>Budget 2014/15 – Budget headings were agreed in line with recommendations from Open Spaces Committee and Grosvenor Committee and from with advice from the Clerk on known expenditure and increases.</p>	

	<p>It was also accepted that an increase should be applied to cover additional expenditure as detailed in the budget for 2014/15.</p> <p>Therefore it was proposed to increase the precept from £48,880 to £52,948. This would be recommended to Council on 9th December.</p> <p>Concurrent Grant – The Clerk to accept the full grant when it is offered by Stafford Borough Council.</p>	Clerk
8	<p>To report on any funding applications</p> <p>Acres Phase 3 Open Spaces Committee would be overseeing work on The Acres Phase 3 including several funding bids.</p> <p>The Clerk said she would continue to apply for funds for Parish Council projects wherever she could. So far this year grant applications had been received as follows, all of which makes considerable savings for the Parish Council.</p> <ul style="list-style-type: none"> • BIFFA for £10,000 to cover play park replacement equipment • £1825 Cooperative community Fund to purchase additional play equipment • £564 from SEF for Acres Phase 2 • Over £700 for Gfest 	OS Committee Clerk
9	<p>To consider any requests for donations</p> <p>One donation request form had been received from the Millennium Community Centre in Moreton for funds to help meet play equipment repair costs amounting to £324.00</p> <p>It was noted that £100 had been donated from Gfest proceeds. It was agreed to award £100 from Parish Council funds to meet this expense subject to Council approval.</p>	Clerk
10	<p>To deal with correspondence referred by main Council</p> <p>The Clerk reported that the external auditors report had been received that had no recommendations. This was welcomed.</p>	
11	<p>Date of Next Meeting</p> <p>TBC</p>	

The meeting closed at 9.45pm