

**Meeting of Gnosall Parish Council**  
**held on Monday 13 December 2010 at 7.30pm in the Brearley Room, Grosvenor Centre.**

Present: Cllr M Booth (in the Chair)      Cllr C Sharp      Cllr T Simkin  
Cllr R Greatrex      Cllr M Deegan      Cllr P Alker  
Cllr G Payne      Cllr N Haycock      Cllr S Burgess  
Cllr J Tomkinson      Cllr D Watson-Jones      Cllr J Cook  
Jayne Cooper, Clerk  
4 members of the public and 2 press representatives

10/178	<b>Public Open Forum</b>  It was agreed that comments regarding the future of Gnosall Youth Club could be taken at the appropriate point during the meeting.	
10/179	<b>Police Report</b>  In the absence of the police, the Clerk read out the contents of the latest report which would be kept in the parish office files.	
10/180	<b>To record apologies and absences</b>  Councillors were informed that Mr G Minshull a former parish councillor had sadly passed away and his funeral had been held that day attended by a number of current parish councillors. A letter of condolence had been sent to his widow.  Apologies received from Cllr Williamson (SBC meeting), Cllr Willetts (illness), Borough Cllr Smith (SBC meeting), Cllr Bevington (work commitment) - Apologies were accepted. Absences: Cllr S Wallis	
10/181	<b>To receive and confirm the minutes of the last regular meeting of the Council held on 8 November 2010</b>  The minutes were proposed, seconded and agreed as a true and accurate record.	
10/182	<b>To receive any declarations of interest</b>  Cllr Simkin and Cllr Haycock declared that they are both members of the Youth Centre Advisory Committee, representing the parish council. This was noted.	
10/183	<b>To consider matters arising, not covered elsewhere on the agenda</b>  10/167 - As requested Cllr Greatrex had made enquiries with Eccleshall Parish Council regarding Eccleshall's care centre for the elderly. It was noted that this service is run by Social Services, not the parish council who just provide the premises. It was proposed that the Clerk writes to Social Services to explain that Gnosall Parish Council could offer premises as Eccleshall Parish Council do and Social Services could run a service in Gnosall. This was seconded and agreed by all.	Clerk

	<p>10/168 - Allotment Container Planning Application – it was noted that this is taking a little longer than anticipated. The paperwork had been submitted but SBC had requested that all mapping documents to be copyright approved. Cllr Greatrex to action.</p> <p>10/170 – Twinning proposal – no further information as yet.</p> <p>10/172 - Road surface, Wharf Road shops – the Clerk confirmed she had received a response from Stafford and Rural homes and an inspection of the road surface would be carried out.</p> <p>10/175 – It was reported that the parish council was well represented at the Remembrance Sunday service held on 14 November.</p>	Cllr Greatrex
10/184	<p><b>To receive the Clerk's Report</b></p> <p>The Clerk drew attention to parts of her report (previously received) that detailed recent meetings she had attended with the solicitor regarding the lease with SCC, with Staffordshire Library who were gathering information on the Grosvenor Centre and with the Co-op to discuss transport issues. Full details were given in the report.</p> <p>The report also gave an overview of 2010 detailing what Council, each committee and each working group had achieved during 2010 and targets for 2011.</p> <p>The Clerk was thanked for her report.</p>	
10/185	<p><b>To receive brief verbal reports from Committee Chairmen</b></p> <p><b>Matters relating to the Planning Committee</b></p> <ul style="list-style-type: none"> <li>Minutes of the meeting held on 18 November were received and accepted. A verbal report was given following the planning committee meeting held on 9 December.</li> <li>It was reported that an anonymous article had been published in MOBSTEAD news about the next phase of the Millennium Way. The article gave incorrect and misleading information regarding the parish council which the Chairman would be taking up with the editor.</li> <li>It was noted that a meeting had been held with John Lancaster, the Housing Enabler who is currently gathering information on all the identified affordable housing sites. It was agreed that a public consultation drop in event is planned for 27 January between 3pm and 8.30pm.</li> <li>Following the Planning Committee's suggestion to arrange a Local Development Framework consultation event, it was agreed that this is planned for 20 January and that the Clerk was asked to approach SBC planners to invite them to attend and if they can not attend to ask them for as much information as possible. The Clerk to ask local Stafford Borough councillors to be present at this event.</li> </ul> <p><b>Matters relating to the Open Spaces Committee</b></p> <ul style="list-style-type: none"> <li>It was proposed that a consultation day is planned for Saturday 12 February regarding the Management of the Acres. This was agreed. A working group would be set up to progress with plans.</li> </ul>	<p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> <li>It was noted that the Lock Up is currently being refurbished by English Heritage as agreed.</li> </ul> <p><b>Matters relating the Grosvenor Committee</b></p> <ul style="list-style-type: none"> <li>The minutes of the meeting held on 23 November were accepted. Details about recreational facilities had been considered and because of the current climate, Grosvenor Committee had agreed to share the information and costings at the Annual Assembly.</li> </ul> <p><b>Matters relating to the Christmas Working Group</b></p> <ul style="list-style-type: none"> <li>The event held on 27 November had been successful. Cllr Greatrex thanked all concerned for their help.</li> <li>A de-briefing meeting had been held on 9 December and changes to improve the event had been suggested which will be looked into further by the Working Group. Notes of the meeting would be circulated.</li> <li>A list of various items to be purchased, to assist with the smooth running of future events was reported. The Clerk to monitor this year's budget and if funds remain in this years budget, to buy relevant items. The Chairman of Grosvenor Committee suggested that Grosvenor Centre could bear the costs of the kitchen equipment that is required. The Clerk to action.</li> </ul> <p><b>Matters relating to the Parish Plan Working Group</b></p> <ul style="list-style-type: none"> <li>In the absence of the Chairman of the working Group, Paul Boston read out the results of the analysis of the detailed questionnaire. These notes would be circulated to all councillors.</li> <li>It was noted that a draft parish plan is expected early in the New Year.</li> <li>The members of the group were thanked for their input and hard work.</li> </ul> <p><b>Matters relating to the Festival Week arrangements</b></p> <ul style="list-style-type: none"> <li>A verbal report of a meeting held on 8 December was given.</li> <li>Councillors were asked for their views on a suggestion from St Lawrence Church to combine a Civic Service, Songs of Praise event, and a celebration of The Royal British Legion's 75<sup>th</sup> anniversary on 10<sup>th</sup> July at 10.30 am. It was proposed, seconded and agreed that this combined event be planned.</li> <li>Budget and costings had been discussed at the meeting on 8 December and approval for an application to be made to The Community Council of Staffordshire for funding was sought. Any funds approved would have to be matched by the parish council. It was agreed that the Expression of Interest form be submitted.</li> </ul> <p><b>Matters relating to the Communications Working Party</b></p> <ul style="list-style-type: none"> <li>Notes of the meetings held on 15 and 24 November, that focussed solely on the website, were accepted</li> <li>The website is now up and running with lots of useful information. Councillors were asked to send any information that they consider useful for the website. Positive feedback had been received.</li> </ul>	Working Group members/ Clerk
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	<p><b>Matters relating to the Procedures Review Working Party</b></p> <ul style="list-style-type: none"> <li>Notes of the meeting held on 16 November were accepted from which two items were brought to Council's attention: <ol style="list-style-type: none"> <li>A proposed amendment to Standing Orders regarding Terms of Reference. Council was asked to consider this amendment for approval at the January Council meeting.</li> <li>To approve a proposal, in line with recommendations from the Monitoring Officer of SBC, to the Complaints Procedure to abolish the appeals section (but not for Personnel matters). This was seconded and agreed.</li> </ol> </li> </ul> <p><b>Matters relating to the Community Speed Watch Group</b></p> <ul style="list-style-type: none"> <li>Despite various requests, no action had yet been taken since the meeting in September. It was agreed that training dates be arranged over the winter months.</li> </ul> <p><b>Matters relating to the Resources Committee</b></p> <ul style="list-style-type: none"> <li>Minutes of the meeting held on 6 December were received and accepted. A recommendation was made to change banks from The Bank of Ireland to the Co-operative Bank and details given. This was seconded and agreed. The Clerk to action.</li> <li>It was noted that interest amounting to £680.00 had been received in the Stafford Railway Building Society Account.</li> </ul>	<p>Clerk</p> <p>Clerk</p>
10/186	<p><b>To agree the budget and precept for 2011/12</b></p> <p>Details of the proposed budget had previously been received. The Chairman of Resources Committee explained how the budget had been reached clearly explaining projected income and expenditure for both General and Grosvenor Accounts. In addition details how reserves had been allocated were given.</p> <p>It was recommended that the precept be increased by 1%, a total of £354.00.</p> <p>It was proposed, seconded and agreed that the budget and precept requirement for 2011 be accepted. The Clerk to action.</p> <p>The Chairman of Resources and the Clerk were thanked.</p>	Clerk
10/187	<p><b>To receive a report on financial receipts for November and to receive accounts for approval for the month of December 2010</b></p> <p>The accounts were received and reviewed then proposed, seconded and accepted.</p>	
10/188	<p><b>To consider issues relating to youth provision in Gnosall and receive information available regarding the future of the youth club building in the school grounds</b></p> <p>The meeting was adjourned to allow the public to speak.</p> <p>Tony Innamorati reported that St Lawrence School Governors had</p>	

	<p>met and decided against taking over the youth club building. He said the Steering Group could form a charity as an operating group and have the building released to them from SCC. If this option is considered favourable, the Steering Group may ask Gnosall Parish Council for backing as a guarantor. Details of registered and unregistered charities had also been considered. Mr Innamorati was asked to formally write to GPC with a proposal in time for the next Council agenda.</p> <p>Councillors were invited to visit the youth club to see the facilities it has. This invitation was accepted and would be arranged in the New Year.</p>	T Innamorati
10/189	<p><b>Road and footway matters within the parish:</b></p> <p>It was agreed that Council would find details of road traffic accidents, included in the monthly police report, useful but accepted the information would not necessarily have to be read out or discussed at meetings.</p> <p><b>Bad Weather provisions</b></p> <p>Following communication from SCC regarding how parish councils could assist with grit spreading during bad weather was discussed. There had been some confusion of what was expected. It was agreed, after considering the options that it would not be possible and would be too risky for GPC to be responsible for monitoring a central grit pile and arranging its distribution bearing in mind the size of the parish. The Clerk to respond to SCC.</p> <p>Council were informed that the A518 Action Group had met recently to discuss the way forward and a report from them would be sent to the Clerk. Representation from 3 neighbouring parishes including Gnosall would be invited to the next meeting of the group.</p>	Clerk
10/190	<p><b>To receive the following reports:</b></p> <p><b>Parish Council articles for local newspapers</b> Details of the planned consultation events to be included in the local newspapers.</p> <p>There was some concern that Staffordshire Newsletter does not cover Gnosall as much as other areas despite information being sent.</p> <p><b>Reports from County and Borough Councillors – none present</b></p> <p><b>Any Other Reports</b> Cllrs Booth and Burgess had attended the SPCA AGM and a verbal report was given.</p>	
10/191	<p><b>To consider correspondence and other communication received including:</b></p> <p>The Clerk drew attention to:</p> <ul style="list-style-type: none"> <li>• A workshop on the forthcoming elections to be held on 15 February. The Clerk would be attending and asked councillors to</li> </ul>	All cllrs

	<p>let her know if they wish to attend too.</p> <ul style="list-style-type: none"> <li>An email received from SCC explaining that work on the next phase of the Millennium Way had commenced following a successful funding application to the Community Council of Staffordshire which had been supported by GPC.</li> </ul> <p>Details of other correspondence received in the past month were received by all councillors.</p>	
10/192	<p><b>To report on Quality status and The Power of Wellbeing</b></p> <p>There was nothing to report.</p>	
10/193	<p><b>To confirm the date and time of the next meeting</b></p> <p>This was confirmed as 10 January 2011 at 7.30pm.</p>	
10/194	<p><b>To request any items for the next Council agenda</b></p> <ul style="list-style-type: none"> <li>Youth Club premises</li> </ul>	
10/195	<p><b>The members of the public were excluded at this point</b></p> <p><b>Confidential Items</b></p> <p><b>Matters relating to the Personnel Committee</b></p> <p>A proposal was made to increase the hours of the new Assistant to the Clerk/Booking Secretary from 15 to 16 hours per week. This was seconded and agreed.</p> <p><b>Allotment Road</b></p> <p>Confirmation of ownership of the Allotment Road had been received from Hand Morgan &amp; Owen as well as supporting paperwork. This would be retained in the parish council files. It was agreed that if Severn Trent Water try and sell the land including the access road, the Clerk to contact the solicitor.</p>	

Meeting closed at 9.30pm