

**Minutes of the Annual Council Meeting**  
**Held in the Brearley Room on Monday 14 May 2012 beginning at 7.30 pm**

Present	Cllr. R Greatrex (in the Chair)	Cllr. S Wallis
	Cllr. G Payne	Cllr. D Watson-Jones
	Cllr. A Bevington	Cllr. M Deegan
	Cllr. P Boston	Cllr. J Cook
	Cllr. P Alker	Cllr. J Wilkes-Reading
	Cllr. M Hughes	Cllr. T Simkin
	Cllr. J Tomkinson	Miss J Cooper, Clerk
	Cllr. D Willetts	

12/62	<b>Public Open Forum</b> None present	
12/63	<b>To elect a Chairman for the forthcoming year and to receive the Chairman's Declaration of Acceptance of Office</b>  Proposals for Chairman were made for both Cllr Greatrex and Cllr Payne. A paper vote was taken, results counted by the Assistant to the Clerk and the Clerk. Cllr Greatrex received a higher number of votes and was elected Chairman for the coming year. Cllr Greatrex signed the Declaration of Acceptance.	
12/64	<b>To elect a Vice Chairman for the forthcoming year</b>  Proposals for Vice Chairman were made for both Cllr Payne and Cllr Alker. A paper vote was taken, results counted by the Assistant to the Clerk and the Clerk. Cllr Payne received a higher number of votes and was elected Vice Chairman for the coming year.	
12/65	<b>To receive apologies, record absences</b>  Apologies received from Cllr M Cowie, Cllr K Abbott	
12/66	<b>To appoint Committees and Working Groups</b>  Councillors volunteered to be members of committees and working groups. It was proposed, seconded and unanimously agreed to accept the membership as detailed in the attached appendix.	
12/67	<b>To appoint representatives to outside bodies</b>  Councillors volunteered to be parish council representatives on outside bodies. It was proposed, seconded and unanimously agreed to accept the membership as detailed in the attached appendix.	
12/68	<b>To confirm arrangements for scheduled meetings as detailed on the meeting diary</b>  Members were reminded to take note of the meetings as detailed in the diary previously circulated. <ul style="list-style-type: none"> <li>• A meeting of the Procedure Review Group to be scheduled</li> <li>• A meeting of the Communications Working party to be scheduled</li> </ul>	

12/69	<p><b>To record any declarations of interest</b></p> <p>There were no declarations received.</p>	
12/70	<p><b>To inspect all deeds in the custody of the Council</b></p> <p>Councillors were reminded that the deeds were available at the end meeting or at any time for inspection. It was proposed, seconded and agreed that Cllrs Simkin and Hughes would inspect the deeds prior to the next Council meeting.</p>	<p>Cllr Simkin Cllr Hughes</p>
12/71	<p><b>To receive and confirm the minutes of the last regular meeting of the Council held on 2nd April 2012 and the extra Council meeting held on 1st May 2012</b></p> <p>Both sets of minutes were proposed, second and agreed as a true record.</p>	
12/72	<p><b>To receive any matters arising from the minutes of the council meeting held on 2<sup>nd</sup> April and 1 May not elsewhere on the agenda</b></p> <p>There were no Matters Arising from the meeting held on 1 May.</p> <p><b>Minutes of meeting held on 2<sup>nd</sup> April</b>  <b>12/54 – Annual Report</b> – it was agreed that only 250 copies, not 500, of the report should be printed to prevent any wastage. These copies would be handed out at the Annual Assembly and be available from several locations within the parish. The Clerk to action.</p> <p><b>12/59 –Twinning</b> would be on the agenda for the next meeting</p> <p><b>12/52 Sub letting affordable housing</b> – it was confirmed that this is not allowed.</p> <p><b>12/54 - Funding</b> – the Clerk reported that Cllr Bevington had submitted an application to CPI for a hand rail and steps up the bank from the allotment car park; Cllr Abbot is working on the funding application for the Village Green Land; Cllr Hughes had obtained some information regarding the purchase of a mini bus to assist the elderly parishioners in the village. Unfortunately the deadline for funding from Stafford and Rural Homes had passed although other funding sources had been suggested should this idea be agreed by Council in the future.</p>	<p>Clerk</p>
12/73	<p><b>To receive the Clerk's report</b></p> <p><b>Clerk's Report</b>  The Clerk's report, previously circulated was noted. Particular emphasis was given to:</p> <p><b>Quality Status</b> – Gnosall Parish Council had been reaccredited with Quality Status which would be valid for the next four years.</p> <p><b>2012 Events</b> – a reminder was given regarding the events being planned for the jubilee weekend and events that had been postponed to September.</p>	

	<p><b>The Annual Assembly</b> – arrangements are in hand for this event being held on 24<sup>th</sup> May. All Councillors to attend.</p> <p>The Clerk asked that at the first meeting of each of the committees in the new Council year, tasks should be prioritised and realistic targets set for the year ahead.</p>	
12/74	<p><b>To consider committee/working group issues</b></p> <p><b>Matters relating to the Grosvenor Centre Committee</b></p> <ul style="list-style-type: none"> <li>• Minutes of the meeting held on 17 April were accepted.</li> <li>• Outstanding jobs were noted. At the next meeting, discussions would be held regarding the targets for the next 12 months including a new boiler, solar panels and energy efficiency measures.</li> <li>• Surplus plastic chairs – it was noted that the Church had requested 70 plastic chairs.</li> <li>• The Clerk to thank Cllr Winnington when his donation towards refurbishment of the Grosvenor Centre is received.</li> </ul> <p><b>Matters relating to the Planning Committee</b></p> <ul style="list-style-type: none"> <li>• Minutes of the meeting held on 26 April were accepted</li> <li>• The next meeting would be held on 17 May at which the development for 30 affordable homes in Lowfield Lane would be considered. All Councillors were invited to the meeting.</li> <li>• It was reported that Housing Plus had requested GPC to agree on the local connection criteria in relation to the affordable homes. At this point Cllr Boston declared an interest because of his involvement with Stafford and Rural Homes. After discussion it was proposed, seconded that:  The homes should in the first instance be offered to people who already live in the parish and then to an adult child of a parent already living in the village.  A vote was taken with 9 councillors voting for and 3 abstentions (and one declaration of interest). This information would be reported back to Housing Plus.</li> </ul> <p><b>Matters relating to Open Spaces</b></p> <ul style="list-style-type: none"> <li>• Minutes of the meeting held on 1 May were accepted.</li> <li>• Plans for phase 2 of The Acres Project were discussed and it was reported that a positive meeting had been held with the school headmistress regarding the employment of a warden to look after the Acres and include other areas of open space including the school facilities.</li> <li>• The Open Day for the boardwalk and wetland areas is being planned for Monday 28 May to which all councillors were invited.</li> <li>• The work of the BKV team was noted, particularly the new planters around the village.</li> </ul> <p><b>Matters relating to the Resources Committee</b></p> <ul style="list-style-type: none"> <li>• Minutes of the meeting held on 24 April were accepted</li> <li>• Recommendations from Resources committee to donate £250 to both St Mary's Church in Moreton and Knightley Church for the</li> </ul>	

