

Gnosall Parish Council
Minutes of the Resources Committee Meeting
held on Thursday 13 October at 7.30pm in the Parish Office

Present: Cllr R Greatrex Cllr K Abbott Cllr M Cowie
Cllr G Payne Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

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| 1 | <p>To receive apologies and record absences</p> <p>Received from Cllr Watson Jones and Cllr Bevington</p> | |
| 2 | <p>To receive any declarations of interest</p> <p>None received.</p> | |
| 3 | <p>To receive and confirm the minutes of the meeting held 6 July 2011</p> <p>The minutes of the meeting were proposed, seconded and agreed as a true record.</p> | |
| 4 | <p>To consider any matters arising not dealt with elsewhere on the agenda</p> <ul style="list-style-type: none"> • Item 4 (9) HMRC overpayment – still ongoing. Details had been sent to HMRC however further correspondence received asking for additional information. Cllrs Cowie, Abbott and the Clerk would review. | <p>Clerk Cllr Abbott Cllr Cowie</p> |
| 5 | <p>To receive accounts for the second quarter for the financial year 2011/12</p> <p>Details of income and expenditure up to and including 13 October were reviewed and discussed as part of budget preparations as detailed in item 6 of the agenda (see next item).</p> | |
| 6 | <p>To commence preparations for the budget for financial year beginning 1 April 2012</p> <p>The Clerk had asked Chairmen from committees to submit items of proposed expenditure and projected income in time for the next Resources Committee meeting.</p> <p>Resources Committee members reviewed each budget heading (not connected to a specific committee) and, with supporting details provided by the Clerk, made a recommendation to increase or decrease each section of the budget for 2012/13.</p> <p>Further work on the budget, to include requests from other committees, would take place at the next Resources Committee meeting ready for a recommendation to be made to the December council meeting.</p> | <p>Resources Committee</p> |
| 7 | <p>To receive a report from Cllr Bevington on utility expenditure comparisons</p> <p>Cllr Bevington was not present at the meeting and had not provided the</p> | |

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| | <p>Clerk with a report however it was noted at the last Grosvenor Committee a new tariff from npower had been secured which should result in a reduction in gas and electricity prices and this had been accepted. Water usage is under close review with Severn Trent Water.</p> <p>It was proposed, seconded and agreed that the Clerk arranges for GPC's broadband and telephone to be moved to BT.</p> | |
| 8 | <p>To review current banking arrangements</p> <p>The Clerk informed Committee members that the Coop bank account was now the day to day account for parish council (including Grosvenor Centre) banking. Savings are held in the Staffordshire Railway Building Society.</p> <p>The Clerk reported that GPC currently has five authorised signatories and requires six therefore it was recommended that the Chairman, Cllr Greatrex be the sixth authorised signatory. This was agreed. The Clerk to action.</p> | Clerk |
| 9 | <p>To consider any applications for grants received between the issue of the agenda and the date of the meeting.</p> <p>None received.</p> | |
| 10 | <p>To deal with correspondence referred by main Council</p> <p>None received</p> | |
| 11 | <p>Date of Next Meeting - 29 November 2011 at 7.30pm</p> | |