

Gnosall Parish Council
Minutes of the Resources Committee Meeting
held on Tuesday 25 January 2011 at 7.30pm in the Parish Office

Present: Cllr C Sharp (in the chair) Cllr M Booth
 Cllr G Payne Cllr Bevington
 Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

1	<p>To receive apologies and record absences Apologies received from Cllrs Williamson, Watson-Jones, Greatrex</p>	
2	<p>To receive any declarations of interest None received.</p>	
3	<p>To receive and confirm the minutes of the meeting held 6 December 2010</p> <p>The minutes of the meeting were proposed, seconded and agreed as a true record.</p>	
4	<p>To consider any matters arising not dealt with elsewhere on the agenda</p> <ul style="list-style-type: none"> • Detailed bank reconciliation – ongoing, Clerk working on this • Bank Account change to Coop is ongoing – Clerk has received details of new account and was in the process of arranging for the bank mandate to be signed. • 2011/12 Budget – approved at December Council meeting. • Clerk submitted precept and concurrent grant (£4615) request to SBC early in January. 	Clerk Clerk
5	<p>To carry out the audit of the council's accounts for the third quarter of the current financial year</p> <p>The accounts up to and including January 2011 were reviewed and discussed. The Clerk gave an explanation of each of the variances as well as how expenditure had been monitored against next year's budget.</p> <p>General account receipts totalled £61,508.55 and the total payments totalled £61,496.13. Expenditure on projects was £21,072.</p> <p>Grosvenor account receipts totalled £25,925.88 and expenditure was £14,743.73.</p> <p>The accounts were accepted and the Clerk and Chairman of Resources were thanked for their work in preparing this information.</p>	
6	<p>To review current banking arrangements</p> <p>As previously reported, the Clerk confirmed that the new account at the Cooperative bank was in the process of being opened and once complete the Bank of Ireland account would be closed.</p> <p>It was accepted to continue to monitor banking arrangements at each Resources Committee meeting.</p>	

7	<p>To report on any grant applications including LEADER funding for the Festival Week 2011</p> <p>It was reported that despite two expressions of interest that had been submitted to the Community Council of Staffordshire for LEADER funding (which had taken considerable time to complete), notification had been received asking for additional information (including payslips and bank statements) regarding costings and asking that the application is revised. In addition it was noted that the Community Council of Staffordshire is awaiting news on what funding is available for 2011/12</p> <p>Taking this into consideration, it was agreed that GPC should not spend any further time completing a third application and to seek funding elsewhere such as Awards for All and the County Councillor's fund. The Clerk to respond to the Community Council of Staffordshire.</p>	Clerk
8	<p>To consider requests for donations</p> <ul style="list-style-type: none"> • Donation application forms would be sent to Marie Curie and The Samaritans who had recently written to GPC asking for funding. • A letter was read out from a local scout raising funds for his trip to represent the Staffordshire Scouting Movement as part of the UK contingent in Sweden. The Clerk to write explaining that Parish Council's do not have the power to award donations to individual persons but suggest he contacts other local organisations such as the Gnosall Lions or Gnosall United Charities (subject to Cllr Payne checking) for assistance. • The Clerk informed the committee that Gnosall Singers had been in touch regarding payment they make in respect of storing their equipment in the old toilet block and the donation that has, on some occasions, been made to them which had not been consistent. Gnosall Singers pay £52 annually and have done so, it appears since 2006 and has received 3 donations from the Parish Council. She asked for clarification of what agreement was made, if any. It was felt that Gnosall Singers, like any other organisation should write and ask for a donation and there was no agreement made to pay an annual amount to them. Likewise, St John Ambulance who pays rent of £52 should also write and ask for a donation for the parish council to consider following the same process for all organisations. • The conversation led to the workshop refurbishment and that it was no longer possible to store Gnosall Singer's equipment because of insurance requirements and that the space now available is required for parish council equipment. The Clerk was asked to write and inform them of the situation regarding storage and explain that any requests for donations need to be received in writing. 	Clerk Clerk Clerk Clerk
9	<p>To deal with correspondence referred by main Council</p> <ul style="list-style-type: none"> • Details of Civic Amenity Visits for 2011/12 had been received. It was agreed that 3 visits should be booked (1 would be free of charge) at 2 hours each. Two of the three visits should be split with Moreton. 	Clerk

