

**Gnosall Parish Council**

**Minutes of the Resources Committee Meeting  
held on 23 July 2013 at 7.30pm in the Parish Office**

Present: Cllr M Cowie (in the chair)      Cllr Payne  
 Cllr K Ingram                                      Cllr Alker  
 Cllr S Green                                      Cllr Watson-Jones  
 Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

1	<p><b>To elect a Chairman and Vice Chairman for the Resources Committee</b></p> <p>Cllr Cowie was proposed and seconded as Chairman. This was agreed and Cllr Cowie accepted this position. Cllr Ingram was proposed and seconded as Vice Chairman and accept this position.</p>	
2	<p><b>To receive apologies and record absences</b></p> <p>Apologies received from Cllr Cook, Cllr Greatrex</p>	
3	<p><b>To receive any declarations of interest</b></p> <p>None received.</p>	
4	<p><b>To receive and confirm the minutes of the meeting held 30 April 2013</b></p> <p>The minutes of the meeting were proposed, seconded and agreed as a true record.</p>	
5	<p><b>To consider any matters arising not dealt with elsewhere on the agenda</b></p> <p>Quotes for security alarms for the Parish Office were discussed and it was proposed, seconded and agreed to accept the quote from Phoenix Security Systems at £350 + VAT.</p>	
6	<p><b>To receive accounts for the first quarter for the financial year 2012/13</b></p> <p>The accounts up to the end of June 2013 were reviewed in line with budgets. The Clerk drew attention to budget headings where expenditure was a little high for the time of year and gave details.</p> <p>Gfest income and expenditure was discussed. It was noted that despite the unsuccessful funding application to Awards for All, grants from various sources had been secured totalling £3122.15 (£1000 from the parish council budget). Income from events had generated £3124.15. Expenditure totalled £3211.50 giving a profit of £3034.80.</p> <p>Cllrs were pleased that the festival had been so successful and had raised this profit. It was agreed that a recommendation be made to the Gfest group to earmark £500 from the profits to help with the initial planning of Gfest 2015.</p>	Clerk

7	<p><b>To review the councils Risk Assessment document in relation to financial matters</b></p> <p>Risks detailed in the report relating to monies and assets in the Parish office had been discussed confidentially at the previous two Resources meetings and had concluded with the agreement to secure the Parish Office with an alarm and possibly a safe. The Clerk to action.</p> <p>This would be reviewed at future Resources Committee meetings.</p>	Clerk
8	<p><b>To report on any funding applications</b></p> <p><b>a) The Cooperative Community Fund</b> The Clerk, reported that the application submitted for £1860 had been successful to help fund play park equipment. Clerk to action.</p> <p><b>b) Biffa Small Grants Fund</b> The Clerk, reported that this application had been successful and £10,000 had been awarded to fund new play park equipment. The Clerk would proceed with the necessary administration relating to this funding that is required before money is received.</p> <p><b>c) Awards for All</b> An application for £3331 to help with Gfest events had not been successful but as detailed in item 5 other funding sources had been secured.</p> <p><b>d) Acres Phase 3</b> Funding bids have already begun in for the third stage of the project, which is planned to be launched in 2014. This will hopefully include the appointment of a new environmental warden (joint with St Lawrence School), new community facilities for the allotments and other environmental initiatives.</p>	Clerk  Clerk  Cllr Deegan Clerk
9	<p><b>To consider any requests for donations</b></p> <p>A letter received from Newport Cottage Care Centre had been received asking for a donation to help with fund raising. The Clerk had made some enquires and reported 5 residents of Gnosall uses this centre. The Committee agreed not to award a donation in line with the current rules that state donations must be made to a charity in the parish which Newport is not. The Committee did however suggest the clerk contacts the Centre and advises it to contact Gnosall United Charities.</p>	Clerk
10	<p><b>To deal with correspondence referred by main Council</b></p> <p>The Clerk reported that the internal auditors report had been received that was positive.</p>	
11	<p><b>Date of Next Meeting</b></p> <p>The next Resources meeting would be held on 29 October 2013</p>	

The meeting closed at 8.45pm